Minutes of Meeting held on Tuesday 19th April 2016

at the Birbury, Birdingbury

**Present:** Cllrs Mrs Turner (Chair), Tipton (Vice Chair), Preston, Cllr Mrs Davy and Cllr Mrs Morton.

**In attendance:** Jackie Chapman (Clerk), no members of the public.

1. **Welcome and apologies for absence**

Cllr Mrs Turner opened the meeting at 7.30pm and welcomed those present.

Apologies were received from Cllr Mrs Crane.

1. **To accept apologies for absence**

Apologies from Cllr Mrs Crane were accepted.

1. **Declaration of interest**

There were no declarations of interest.

1. **Representations from the public**

There were no members of the public present.

1. **Minutes of the last meeting**

The minutes of the meeting held on 15th March 2016 and the extraordinary meeting held on 12th April 2016 were approved and signed by Councillor Turner as a true record.

1. **Sewerage/Flooding/Highway issues**

The Clerk advised there are no updates from Warwickshire County Council Highways. WCC Highways currently have a large outstanding programme of works. Councillors requested the Clerk contact the Highways Department and ask for a copy of the programme of works and to ask the Parish Council be contacted before they undertake any work.

**Action:**

* **Clerk to contact Highways.**
1. **Reports from Borough and County Councillors**

None

1. **Reports from Councillors**

None

1. **Recreation Ground**

Cllr Preston advised an application has been made to RBC for a Youth and Play Grant to facilitate the current repairs required to the fence and the slide steps. Three quotes have been obtained.

A discussion took place regarding possible future access to the park being created. Cllr Preston has had contact with Colin Horton at RBC regarding this. Councillors acknowledged the requirement for professional advice to be taken, this matter to be put on the Agenda for May 2016. Clerk to thank Mr Horton for his help and advice.

Clllr Mrs Turner proposed the grant application continue, Cllr Tipton seconded, agreed.

Cllr Mrs Turner advised the meeting she had taken delivery of a new bin for the recreation field and applauded the excellent service she had received from RBC.

**Action:**

* **Safety Advice re exiting the recreational ground to be included on the May Agenda.**
* **Clerk to thank Mr Horton from RBC for his help and advice**
1. **Queen’s Birthday Celebrations**

Cllr Davy advised there is a meeting on 20.04.16 to discuss this.

1. **Correspondence received and action required.**

Letter from RBC regarding a proposed Brandon and Bretford Neighbourhood Plan. Councillors agreed this is not something which impacts on Birdingbury.

E-mail request from Claire Hewitt, Willoughby Football Challenge, requesting £80 fee if Birdingbury wishes to enter two football teams into this year’s challenge.

Cllr Mrs Turner proposed this request be paid, Cllr Mrs Morton seconded. All agreed.

**Action:**

* **Clerk to reply to Brandon and Bretford Neighbourhood Plan – no comments**
1. **Neighbourhood Plan**

Councillors discussed Neighbourhood Plans and whether this is something the Parish Council ought to consider. To do this the Parish Council need to know if there is another village of a similar size in RBC’s area which has undertaken a Neighbourhood Plan.

**Action:**

* **Clerk to establish existence of Neighbourhood Plans in RBC area**
1. **Financial Issues**
	1. Cllr Mrs Turner proposed the following payments be made, these were seconded by Cllr Mrs Morton. All agreed.
	* Clerks fee and expenses
	* Godfrey Payton – £10 licence fee for The Hovel
	* Willoughby Football Challenge £80.00

* 1. Balance in bank account at 31.03.16 £3273.36
1. **Planning Issues**
* R15/0953 – Building adjacent to Mill House, application is being revised. Cllrs Mrs Morton and Mrs Davy will undertake a site visit.
* R16/0376 – Land north of Marton Road – Planning Permission granted with four conditions attached
* R16/0492 Willow Wren Training – Planning Permission granted with three conditions attached.
1. **Newcomers to the village**

Cllr Tipton will deliver a copy of the Parish News to the new residents.

1. **Business considered urgent by the Chair**

None

Bus Shelter to be put on the agenda for the next meeting.

1. **Date of next Parish Council Meeting**

Tuesday 17th May 2016 Annual General Meeting followed by the Parish Council Meeting.

Signed

Date