**Minutes of Meeting held on Tuesday 21st March 2017**

**at the Birbury, Birdingbury**

**Present:** Cllrs Mrs Turner (Chair), Tipton (Vice Chair), Preston, and Cllr Mrs Morton

**In attendance:** Jackie Chapman (Clerk),

1. **Welcome.**

Cllr Mrs Turner opened the meeting at 7.30pm and welcomed those present.

1. **To accept apologies for absence**

Cllr Mrs Davy

1. **Declaration of interest**

There were no declarations of interest.

1. **Representations from the public**

There were none.

1. **Minutes of the last meeting**

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 28th February 2017 as a true and complete record

1. **Reports from Borough and County Councillors**

County Councillor Roberts – Advised the meeting he will be standing as a candidate for election in May. He will be standing for the Conservatives as opposed to The Independents as he feels he will better able to serve the communities he works within, if he is aligned with a larger party.

District Councillor Mrs Crane – advised the meeting to look at [www.locality.org.uk](http://www.locality.org.uk) as there is a Neighbourhood Planning roadmap on the website which explains the process. Cllr Mrs Crane advised Rugby Borough Council is currently consulting with the resident of the Rugby area in relation to their Corporate Strategy. There new strap line is “Proud of our past, fit for the future”

1. **Reports from Councillors**

Cllr Tipton – Workmen have been in the village, looking at the drains and marking the

road.

Cllr Mrs Morton advised there is a large hole in the road on the junction of the Leamington Hasting Road and Stockton Road.

**ACTION** Clerk to report to Warwickshire County Council Highways (WCC) Department

Cllr Mrs Turner – advised she will apply to Rugby Borough Council for some trees. The trees are “whips”, Cllr Mrs Turner will pot them and keep them until the next planting season, when hopefully the tree work due to be undertaken in the village by WCC will also have been completed.

Neighbourhood Plan – it was agreed, this matter will be put on the Annual Parish Meeting Agenda for discussion. The Parish Council has to support a Neighbourhood Plan, however, the Parish Council cannot undertake it, it has to come from the Community.

1. **Recreation Ground**

The Clerk has advised she has looked into applying for a Grant from Rugby Borough Council, however, they have changed their application form considerably and are asking for specific information which the Parish Council does not have. The Clerk suggested the Parish Council gather the information over the coming year and apply next year. This was agreed by the Councillors.

1. **Drains**

Workmen have been seen in the village looking at the drains and marking the road.

1. **War Memorial**

The Clerk advised Cliveden Conservation will not supply the liquid to clean the plinth of the war memorial as it is a licensed product. They will come and do the work at the prices quoted. Cllr Mrs Turner and Cllr Mrs Morton agreed to inspect the plinth and try a diluted washing up solution on a small area to see if it is effective.

1. **Rugby Borough Council – Grant Application 2017 – 2018**

Discussed under Agenda item 8.

1. **Planning Applications**

**12.1** The following planning application has been received:

R17/0353 Pioneer Farm, Stockton Road, Birdingbury CV23 8EE. Proposed relocation of existing outdoor ménage.

**ACTION** Clerk to submit No representation

 **12.2** The following planning decision has been received:

R/17/0215 8 Back Lane, Birdingbury, CV23 8EN GRANTED

 **12.3 Appeals - none**

 **13. Financial Issues**

 It was proposed by Cllr Mrs Morton, seconded by Cllr Tipton and **RESOLVED,** the following payments be made with an additional payment to Godfrey Payton

 **13.1 Approval of cheques**

* Clerks Fee – March 2017 £
* Mrs J Chapman reimbursement of postage costs £ 7.68
* HMRC (Dec, Jan, Feb, Mar) £124.00
* Mrs J Chapman reimbursement of SLCC membership £ 19.60
* Godfrey Payton (Hovel Rental) £ 10.00

**13.2 Bank Balance**

Bank Balance as at 14th February 2017 £2875.06

**13.3 Budget Report as at 28.02.17**

Noted.

**13.4 Amendment to MFM Invoicing procedure**

MFM are moving to FMF (Frank Mann Farming) which is a VAT registered company, this will impact on the Parish Council’s finances, however, the VAT will be recoverable.

**14. Newcomers to the Village**

The Clerk has received two quotes for 150 copies of the “Welcome to Birdingbury leaflet. Colour £36.00 plus vat, Black and White £25.00 plus VAT.

 **ACTION –** Clerk to obtain 150 colour copies of “Welcome to Birdingbury” leaflet.

**15. Correspondence received and action required**

The Clerk provided the Councillors with a list of all correspondence received during the period 12.02.17 – 16.03.17

**16. Business considered urgent by the Chair**

 The following items are to be included on the Annual Parish Meeting Agenda: Trees, Neighbourhood Development Plan, Telephone Box, and Recreation Ground Footpath.

**17. Items for next Agenda**

None

**19. Date of next meeting** – 18th April 2017

Meeting closed 20.45

Signed Date