**Minutes of Meeting held on Monday 15th May 2017**

**at the Birbury, Birdingbury**

**Present:** Councillor Mrs Turner, Councillor Mrs Davy, Councillor Mrs Morton and Councillors Tipton and Preston.

**In attendance:** Jackie Chapman (Clerk),

1. **Welcome.**

Cllr Mrs Turner opened the meeting at 8.01pm and welcomed those present.

1. **To accept apologies for absence**

Cllr Mrs Crane

1. **Declaration of interest**

There were no declarations of interest.

1. **Representations from the public**

There were none.

1. **Minutes of the last meeting**

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 18th April 2017 as a true and complete record

1. **Reports from Borough and County Councillors**

Neither present

1. **Reports from Councillors**

Cllr Tipton advised he attended the Neighbourhood Planning Training which he found useful. There is to be an investigative meeting with regard to the Village undertaking a Parish Plan, he will report back.

Cllr Mrs Morton advised the verge on the way up to the church is overgrown with nettles.

**ACTION –** Clerk to ask Grasscutting contractors to strim the verges.

Cllr Mrs Morton advised the Property Marketing event went well with a constant flow of attendees. It was agreed the Defibrilator project will be discussed under item 12.

The sign to the playground (No dogs) is broken.

**ACTION –** Clerk to order a new sign.

1. **Planning Applications**

**8.1** The following planning application has been received:

R17/0641 The Lodge, Frankton Road, Birdingbury, CV23 8EW. Erect wooden garage on existing hard standing.

**ACTION –** Clerk to enter no comment against planning application.

**12.2** No planning decisions have been received

**12.2** Appeals - none

1. **Financial Issues**
   1. **Approval of cheques**

It was proposed by Cllr Preston, seconded by Cllr Tipton and **RESOLVED** the following payments be made.

* Clerks Fee – May 2017 £
* WALC Membership Fee £121.38
* Web Hosting Fee £ 45.22
* Frank Mann Farmers – Grasscutting £338.40
* WALC Neighbourhood Planning Workshop £ 30.00

**9.2 Bank Balance**

As at 27th April 2017 £4541.35

**9.3 Budget Report as at 01.04.17**

Appendix B was noted

1. **Newcomers to the Village**

The Welcome Booklet has been update and will be put on the website. There has been good feedback to the booklet.

**11. Correspondence received and action required**

To review correspondence Appendix C - noted

**12. Business considered urgent by the Chair** (and not elsewhere on the Agenda)

**Rugby Borough Council – request for information regarding the grant award.**

Councillors discussed the feedback to be give.

**ACTION –** Clerk to complete feedback and send to Rugby Borough Council

**Defibrilator Project**

Cllr Mrs Morton advised a meeting is arranged for 14th June 2017 to put together a project team. The doorframe is wooden and is in need of repair, Cllr Mrs Morton will ask Heartbeat who the best person/department is to contact and advise the Clerk.

**13. Items for the next Agenda**

**14. Date of next meeting 20th June 2017**

Meeting closed 21.00 hrs

Signed

Date