**Minutes of the meeting of Birdingbury Parish Council**

**23rd February 2016, held at The Birbury, Birdingbury**

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| **Present** | |  |
|  | G Davy (Chair), J Morton, D Preston | |

**In Attendance**

Rebecca Butcher (Clerk), no members of the public present.

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| 1. | **Welcome and apologies for absence.**  Councillor Davy opened the meeting and welcomed those present. Councillor Turner, Councillor Tipton, Councillor Crane and Councillor Roberts sent apologies for not attending. |
| 2. | **To accept apologies for absence.** Councillor Davy accepted apologies from Councillor Turner, Councillor Tipton, Councillor Crane and Councillor for not attending. |
| 3. | **Declarations of interest.** |
| 4. | There were no declarations of interest  **Representations from the public.**  There were no members of the public present |
| 5. | **Sewerage/Flooding/Highways issues**  Contractors have been out to thoroughly clean the drains and gullies they removed a lot of waste and also found a blockage and gas pipe in the wrong place. Clerk to contact Highways for an update of outstanding works and to ensure they have been informed of the findings by the contractors. |
| 6.  7.  8. | **New Bin in recreation field**  Councillor Crane has looked into this matter and confirmed there should be no charge for the bin to be collected, as it is not trade waste.  **Reports from Borough and County Councillors-**  No councillors present  **Appointment of New Clerk.**  Two candidates where formally interviewed prior to tonight’s Parish Council Meeting. After discussion and review the Councillors have chosen to offer the post to Jackie Chapman subject to satisfactory references being obtained. Clerk to offer job and seek references, arrange for contracts to be sent and arrange a handover. New clerks start date to be as soon as possible.  Councillor Preston to update Councillor’s Turner and Tipton on the interviews and ensure they are happy to proceed with the chosen candidate. |
| 9. | **Work needed to be carried out in the play park** – Clerk to email R Lennon to see if he is going to be visiting the site in the near future to enable him to produce quotations. |
| 10. | **Minutes of the last meeting** – the minutes from the last meeting where approved and signed by Councillor Davy as a true record. They were proposed by Councillor Morton and seconded by Councillor Preston. |
| 11. | **Reports from Councillors** (other than Planning and Highway issues).  Councillor Morton  Councillor Morton has visited the member of the public who had highlighted that there is no lighting at the Jitty in Back Lane and advised them that the Parish Council was not able to arrange installation of a light but that they would be able to proceed in arranging this themselves if they felt the need.  Councillor Davy  Councillor Davy brought to the Councils attention a large pot hole on the Leamington Hastings Road opposite the give way sign for the Stockton Road. Parish Clerk to inform Highways of this.  Councillor Davy will be arranging a meeting in the near future to discuss the Queen’s Birthday Celebrations. |
| 12. | **Correspondence requiring action** (and not elsewhere on the Agenda).  Litter Pick  A litter pick has been arranged for Saturday 2nd April 2016 at 10.30 meeting outside the Birbury. The Clerk to inform Councillor Crane and enquire if refuse sacks and jackets will be provided also to confirm if Rugby Borough Council will be collecting the rubbish after. |
| 13. | **Financial Issues.**  11.1 The following cheques were approved for payment   * Viking stationary order 000654 £73.38 * Inspire Conservation Ltd war memorial clean 000655 £95.24 * Clerk fee for January 2015 000656 £240.82   11.2 The Financial statement was circulated |
| 14. | **Planning Issues.**   * Rugby Plan-The Councillors have reviewed the document at length and discussed at the meeting. Their response is no comment * R15/1188 – land adjacent to Masters’ Court   Response received planning application declined   * Potential solar farm.   No news   * Sand and Gravel Quarry   No further updates received |
| 15. | **Highways**  Pot hole previously highlighted by Councillor Davy |
| 16. | **Newcomers to the village.** |
| 17. | There are no new comers. Councillor Morton has updated the welcome booklet.  **Business considered urgent by the Chair** (and not elsewhere on the Agenda). |
| 18. | None  **Date of next Parish Council meeting**: Tuesday 15th March 2016 |

There being no further business, the Chair closed the meeting at 8.30 pm

Signed ................................................................ (Chair)

Date ..................................................................