Minutes of Meeting held on Tuesday 21st June 2016

at the Birbury, Birdingbury

**Present:** Cllrs Mrs Turner (Chair), Tipton (Vice Chair), Preston, Cllr Mrs Davy and Cllr Mrs Morton.

**In attendance:** Jackie Chapman (Clerk), County Councillor Roberts, Borough Councillor Mrs Crane. One member of the public.

1. **Welcome.**

Cllr Mrs Turner opened the meeting at 7.30pm and welcomed those present.

1. **To accept apologies for absence**

None

1. **Declaration of interest**

There were no declarations of interest.

1. **Representations from the public**

Mr D Withington spoke about the parking problems on the roads around Birdingbury Church and concern was expressed about the safety of some of the car parking. It was agreed, the Clerk will ask Warwickshire County Council Highways to look at the situation and make recommendations. County Cllr Roberts asked he be copied into the request.

* **ACTION –** Clerk to contact Warwickshire County Council and send a copy to Cllr Roberts.

1. **Minutes of the last meeting**

Cllr Mrs Morton asked for point 8 on the minutes of the Annual General Meeting held on 17th May 2016, to be amended to include her as being a signatory on the cheque book. The minutes were amended.

It was RESOLVED to approve the minutes of the Annual General Meeting held on 17th May 2016 as a true and complete record.

It was RESOLVED to approve the minutes of the ordinary Parish Council Meeting held on 17th May 2016 as a true and complete record

1. **Reports from Borough and County Councillors**

Cllr Mrs Crane advised the Parish Council, Rugby Borough Council has voted to be a non-constituent member of the West Midlands Combined Authority, Cllr Mrs Crane, advised she had voted against this proposal as she felt there was insufficient information on which to make a decision and she had failed to see how villages such as Birdingbury will benefit from being part of the combined authority.

Rugby is holding a Festival of Culture, from 1st to 17th July 2017.

Rugby Borough Council wishes to keep the accreditation it has for both the gallery and the museum.

County Councillor Roberts had nothing to report.

1. **Reports from Councillors**

None

All of the Councillors offered their thanks to Cllr Gaynor Davy and her husband Simon, for all the hard work they put into the Queen’s Birthday Weekend. Everyone had enjoyed the celebrations immensely.

1. **Recreation Ground**

The Clerk advised the meeting, Rugby Borough Council has awarded the Parish Council a £500 grant. Cllr Preston will attend the Council along with the Clerk to provide the necessary information.

* **ACTION** Clerk to arrange to attend Rugby Borough Council along with Cllr Preston.

The Clerk advised she has looked at the cost of putting ”dragons teeth” into the grassed pathway on the recreation field, it is between £10 - £12 per square meter, this does not include any base preparation work.

* **ACTION** Clerk to obtain 3 quotes to install “dragons teeth “ or similar on the pathway in the recreation field. The width to be covered - four foot, standard path width.

The Clerk advised she had raised a request with Warwickshire County Council for a Highways Officer to attend tonight’s meeting, she has not had any response and has been chasing the request up via their “contact us – account system”

1. **Correspondence received and action required**

Letter from The Pensions Regulator re pension for employees of the Parish Council.

* **ACTION** Clerk to contact Pension Regulator and explain re training course etc. Clerk to contact Warwickshire County Council Pensions Department.

NALC - New Salary Scale for Clerks payable as from 1st April 2016.

* **ACTION** Clerk to action and backdate.

1. **Neighbourhood Plan**

The Clerk advised the meeting she has spoken to the Clerk for Brandon and Bretford and she advised they are embarking on a Neighbourhood Plan so the residents of the two villages can have some say about any future development within the villages; particularly if the speedway track ever becomes available for development.

The Parish Councillors decided they did not wish to pursue the idea of a Neighbourhood Plan any further on the basis, there has not been any large scale development in the village for many years and there is nothing in Rugby Borough Council’s Local Plan to indicate Birdingbury has been highlighted for development. All Councillors will remain vigilant in case a conglomerate of land owners put a parcel of land together.

1. **Planning**

None

1. **Financial Issues**
   1. Cllr Tipton proposed the following payments be made; these were seconded by Cllr Preston. All agreed.

* Clerks fee and expenses
* MFM Services Grass Cutting £320.00

* 1. **Annual Return for the year ended 31st March 2016**.The Parish Councils Accounts have been audited by Mr Armbrister, with no issues found. The Councillors discussed the 9 points under Section 1 of the form and agreed they are compliant with the Annual Governance Statement.

It was RESOLVED to approve and sign the Annual Return for the year ended 31st March 2016.

* 1. **Bank Balance –** this is to be reported at the next meeting.

1. **Newcomers to the Village**

No newcomers

1. **Business considered urgent by the Chair and not considered elsewhere.**

The Clerk advised the meeting she is due to start her CilCA training on 29th June 2016. She will pay for the course and then invoice the four Parish Councils she works for, for 25% of the cost each. The Parish Council confirmed this is agreeable.

1. **Date of next meeting: 19th July 2016**

Meeting closed at 20.31 hrs

Signed

Date