**Minutes of Meeting held on Tuesday 20th June 2017**

**at the Birbury, Birdingbury**

**Present:** Councillor Mrs Turner, Councillor Mrs Davy, Councillor Mrs Morton and Councillors Tipton and Preston.

**In attendance:** Jackie Chapman (Clerk),

1. **Welcome.**

Cllr Mrs Turner opened the meeting at 19:30 hrs and welcomed those present.

1. **To accept apologies for absence**

No apologies

1. **Declaration of interest**

There were no declarations of interest.

1. **Representations from the public**

There were none.

1. **Minutes of the Annual Council meeting**

The minutes for the Annual Council Meeting held on Monday 15th May 2017 were amended as follows: point 6 “next meeting due to be held on 20th June 2017” Point 7 “Annual Village Meeting 15th May 2018.

It was **RESOLVED** to approve the minutes of the Annual Council Meeting held on 15th May 2017 as a true and complete record

1. **Minutes of the previous meeting.**

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 15th May 2017 as a true and complete record.

1. **Reports from Borough and County Councillors**

Neither present

1. **Reports from Councillors**

Cllr Tipton has spoken to the residents about the work undertaken to the drains, all appears to be ok.

Cllr Mrs Davy advised 11 chairs have been stolen out of the container by the recreation field and vandalised. The plastic from the chairs is around the field and the chair frames are in the hedges, a bong has also been found. There is also glass on the recreation ground. As this constitutes criminal damage, Cllr Mrs Morton will report this to the Police. A report will be put into Birdsong.

There is a pot hole on the Marton Road, coming into the village, by the village sign.

 **ACTION –** Clerk to report pot hole to WCC Highways

The verge on the left hand side of the road up to the church is overgrown with nettles.

 **ACTION –** Clerk to ask grass cutting contractor to strim it.

Cllr Tipton will fit the new “No dogs” sign on the recreation ground gate, or to the side.

Cllr Mrs Turner referred to a query from a resident regarding the Planning Application for “Tam Horn Park” (Draycote Hill Farm). This property is not within Birdingbury Parish Councils area.

1. **Neighbourhood Development Plan**

Cllr Tipton gave a verbal report on the Neighbourhood Development Plan training session he attended on 20th May 2017. He will forward a copy of his report to all Councillors and the Clerk. There will be a meeting on 5th September 2017 with residents who have expressed an interest to discuss this further.

**10. Defibrillator**

Cllr Mrs Morton advised a good meeting has been held with a small team. They intend to develop a presentation with more information and possibly with a demonstration of a defibrillator to show to groups within the village. A date for the next meeting is still to be arranged. Cllr Mrs Morton also reported the recent Progressive Supper has raised £415 for this project and she asked this be held by the PC. Should the Defibrillator project not proceed the monies will be returned for allocation to a charity designated by the organisers.

1. **Planning Applications**

**11.1** No planning applications have been received.

**11.2** No planning decisions have been received.

**11.3** Appeals – none

1. **Financial Issues**

**12.1 Approval of cheques**

The Clerk asked to include an extra payment of £21.37 for the “No Dogs” sign.

 It was proposed by Cllr Turner, seconded by Cllr Tipton and

 **RESOLVED** the following payments be made.

|  |  |
| --- | --- |
| **Payee** | **Amount** |
| Clerks Fee June 2017 |  |
| Mrs J Chapman reimbursement for postage stamps | 15.60 |
| Birbury Hire Charges (Jan 2017 – Jun 2017 inc) | 40.00 |
| Allotment Rental Charge for 2017to St Leonards PCC | 90.00 |
| Brady Corp Limited (No Dogs sign) | 21.37 |

**12.2 Bank Balance**

As at 31st May 2017 £3805.94 was noted

**12.3 Budget Report as at 31.05.17**

As per Enclosure C was noted

**12.4 Annual Return 2016/17 Governance Statement**

It was proposed by Cllr Mrs Turner, seconded by Cllr Tipton and

**RESOLVED** to approve Section 1 of the Annual Report - Governance Statement 2016 – 2017.

**12.5 Annual Return 2016/17 Accounting Statements**

It was proposed by Cllr Mrs Turner, seconded by Cllr Tipton and

**RESOLVED** to approve Section 2 of the Annual Report – Accounting Statements 2016 – 2017.

1. **Newcomers to the village**

None

1. **Correspondence received and action required.**

Appendix C noted

1. **Business considered urgent by the Chair** (and not elsewhere on the Agenda)
2. **Items for next Agenda**

None

1. **Date of next meeting 18th July 2017**

Meeting closed 20:46 hrs

Signed

Date