**Minutes of Meeting held on Tuesday 17th October 2017**

**at the Birbury, Birdingbury**

**Present:** Councillor Mrs Turner, Councillor Mrs Morton, Councillors Tipton and Preston.

**In attendance:** District Councillor Mrs Crane and Jackie Chapman (Clerk),

1. **Welcome.**

Cllr Mrs Turner opened the meeting at 19:30 hrs and welcomed those present.

1. **To accept apologies for absence**

Cllr Mrs Davy – apologies accepted.

1. **Declaration of interest**

There were no declarations of interest.

1. **Representations from the public**

There were none.

1. **Minutes of the previous meeting.**

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 19th September 2017 as a true and complete record.

1. **Reports from Borough and County Councillors**

County Councillor – not present.

District Councillor Mrs Crane advised Rugby Borough Council’s Local Plan has now gone to the Inspector. Cllr Crane put forward an amendment to have Lodge Farm removed from the plan; however it was defeated by 18 votes to 20. There is an action- group against Lodge Farm, they have put in a defence and they have funds for a barrister if necessary. Cllr Mrs Crane will keep the Parish Council informed of any developments.

Cllr Mrs Crane advised Rugby Borough Council has gone into partnership with linkenergy, a charity which gives advice on keeping warm. Cllr Mrs Crane advised she is now the Portfolio holder for Rugby Our Future which is being held on 4th November 2017 at the Benn Hall between 10.00 am and 5.00 pm. There will be a number of stalls, where groups will be showcasing services they provide and opportunities for people to volunteer.

1. **Reports from Councillors**

Cllr Preston advised he found one of the goalposts on the recreation ground down and n the hedge. It is possible it was taken down for the fireworks. Cllr Preston and Cllr Mrs Davy will have a look at putting it back up. They may incur some small expenditure in order to make it safe.

Cllr Mrs Morton advised Neighbourhood Watch has been busy following the theft of a car from the village one night and a house being burgled during the daytime. The Police have been in the village making house to house enquiries.

 It was proposed by Cllr Preston, seconded by Cllr Tipton and

**RESOLVED** the Clerk will write to the Police and Crime Commissioner, to voice the Parish Council’s concern over the increase in crime.

**8. Planning Applications**

 **8.1** The following planning application has been received:

R/17/1259 Proposed development at Pear Tree Cottage, Back Lane, Birdingbury, CV23 8EN. Erection of one new dwelling along with detached garage for Pear Tree Cottage. The Councillors agreed they have no objections to the siting of a new property; however, they have concerns over the form of roof chosen, as it does not fit with the street scene.

 **8.2** No planning decisions have been received

 **8.3** Appeals – none

**9. Financial Issues**

 **9.1 Approval of cheques**

|  |  |
| --- | --- |
| **Payee** | **Amount £** |
| Clerks fee October 2017 |  |
| Frank Mann Farmers grass cutting  | 390.00 |

**9.2 Bank Balance**

As at 31st September 2017 £4476.29

**9.3 Income Received**

To note payment of £595.00 from Rugby Borough Council for Grass Cutting 2017 Season

**9.3 Budget Report as at 31.09.17**

The Clerk was requested to provide a column in the budget report to show the money deposited in the bank in respect the Defibrillator Fund.

 It was proposed by Cllr Preston, seconded by Cllr Turner and

 **RESOLVED** the budget report be accepted

**9.4 Birdingbury Parish Council Cashbook 2017 – 2018**

It was proposed by Cllr Mrs Turner, seconded by Cllr Mrs Morton and **RESOLVED** the Clerk can stop using the paper cashbook and record the Parish Councils income and expenditure via an excel spreadsheet. The Clerk is to provide a paper copy of the spreadsheet at the end of every financial year.

**9.5 Conclusion of Annual Return 2016 – 2017**

The conclusion of the Annual Return 2016 – 2017 from Grant Thornton was noted.

 **10. Local Government Financial Settlement Technical Consultation**

No response will be submitted by BPC.

 **11. Adoption of British Telecom Box – Main Street, Birdingbury**

It was proposed by Cllr Mrs Morton, seconded by Cllr Turner and

 **RESOLVED** to apply to adopt the telephone box for £1 to house the village defibrillator.

 **12. Neighbourhood Development Plan**

Cllr Tipton and Cllr Mrs Morton advised there was a successful meeting albeit not everyone was able to attend. The next meeting is due to be held on 15th November 2017.

 It was proposed by Cllr Tipton, seconded by Cllr Mrs Morton, and

 **RESOLVED** the Parish Council supports the setting up of a group to explore the possibility of undertaking a Neighbourhood Plan.

 It was also agreed all minutes of the Neighbourhood Plan investigations are put on the Birdingbury website.

 **13. Parish Council contribution towards the Parish Newsletter – Birdsong**

The Parish Council has the ability to offer a grant via a Section 137 payment towards the cost of producing the village’s newsletter, Birdsong. The Clerk will advise the editor of this to enable a written application to be made to the Parish Council.

 **14. Correspondence received and action required.**

Noted

 **15. Future of Birbury and Birdingbury Club**

The Birdingbury Club will commission solicitors to establish the most suitable structure. Representatives from all interested parties will go to see a Club which has done a similar thing to establish the positives and any negatives and any lessons learnt.

 **16. Business considered urgent by the Chair** (and not elsewhere on the Agenda)

 None

**17. Items for the next Agenda**

Neighbourhood Development Plan

**18. Date of next meeting 21st November 2017**

 Cllr Mrs Morton offered her apologies for the meeting due to be held on 21.11.17 she is unable to attend.

Meeting closed 21:05 hrs

**Signed**

**Date**