**Minutes for the Meeting of Birdingbury Parish Council**

**15th May 2012, held at The Birbury, Birdingbury**

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| **Present** | |  | |
|  | Councillors: D Turner (Chair), I Tipton (Vice-Chair), G Davy, C Morton and T Healey | | |
| **In Attendance** | | |  |
|  | Joanna Bloomfield (Clerk) and two members of the public. | | |

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| 1. | **Welcome & apologies for absence.**  Councillor Turner opened the meeting and welcomed those present. Although District Councillor Hazelton had not yet arrived, he was expected. |
| 2. | **Acceptance of apologies for absence.**  No apologies for absence had been received. |
| 3. | **Declarations of interest.**  Councillor Davy declared an interest in item 10.1 – The Hovel. |
| 4. | **Representations from the public.**  There were no representations from the public. |
| 5. | **Minutes of the last meeting.**  The minutes of the meeting of 17th April 2012 were unanimously approved and signed as a true record. |
| 6. | **Matters arising from the Minutes of 17th April 2012** (and not elsewhere on the Agenda)   * Speed Aware and Road Safety. The Chair reported that she had spoken to Graham Stanley, WCC Traffic Engineer. He had advised that the kerbing would start the following week, and the signing and lines slightly later, with the estimate of finishing by the end of June. * Master’s Court. Further to the decision of the Council at the meeting of 17th April, the kerbing at Master’s Court had been included with the work already agreed, at the cost of the Council. It was emphasized that when the account was received from Highways, it needs to be closely scrutinised, as some had already been paid. * Replacement of bus shelter and notice boards. A report from the Bus Shelter Committee had previously been circulated by email, indicating an estimated cost of £5,690 to build a green oak replacement. Councillor Turner reported that she had spent many hours attempting to raise funding, but most funders wanted a community activity. An officer at WCAVA (Warwickshire Community and Voluntary Action) a clearing house for funding bodies, was fairly pessimistic. A discussion on whether it was possible to raise money without the support of funding and the best way to achieve this then took place. It was decided that funding would be actively pursued but if none was forthcoming by the next Parish Council Meeting, the Council would look to the village to raise the money, with the Council pledging 20%, an application to the Distribution Fund and the rest in the form of donations or fund raising activities. £520 had already been received in donations. A Village Meeting would need to be called to ask for more than £1,000 from the Distribution Fund.   **Action**: Councillors and clerk to continue looking for funding before the next BPC on 19th June. |
| 7. | **Reports from Borough Councillor.**  As Borough Councillor Hazelton had not arrived, there was no report. The Chair reported that she had spoken to Borough Councillor Hazelton to raise her concern that the Parish Capital Development Fund was not announced to Parishes or their clerks. |
| 8. | **Lottery Grant.**  Councillor Morton had received a letter from The Big Lottery confirming that grant bid was closed. After some discussion it was decided that the clerk should spend the remaining grant monies on a Windows compatible laptop with the largest memory possible, Security Software and back-up system. Any surplus on stationery.  **Action**: Clerk to purchase laptop with security software and back-up. All Birdingbury Parish Council work, including emails, to be undertaken on new laptop. |
| 9. | **Birdingbury Community Emergency Plan.**  Councillor Tipton had heard nothing since the AVM. Would share document with names on at the next AVM. |
| 10. | **Reports from Councillors** (other than Planning and Highway issues)   * The Hovel. The Hovel had been broken into the previous Saturday night but nothing appeared to be missing. * BT Infinity. Now up and running. Accessible, purchasable and running at 70-80mb. Marton Council had arranged for the BT Infinity Bus to be at their Jubilee Celebration at the end of June, further details on an advert in Birdsong. Anyone with questions could attend. Councillor Tipton still waiting to hear whether a free line would be installed in the Birbury Club. BT Infinity need no longer be a standing item. * Heartstart. Nothing to report since AVM. * Jubilee Celebrations. Next meeting of committee 23rd May. Risk assessment to be finish and forwarded to the clerk. Councillors admired Birdingbury Jubilee mug brought to the meeting by Councillor Morton. A number of mugs were still available for purchase, cheques to be made payable to Birdingbury Parish Council. |
| 11. | **Correspondence requiring action** (and not elsewhere on the Agenda)   * WCC Waste Core Strategy. It was decided not to return the consultation paper. * WALC Annual Report. Previously circulated by email. * WALC Training for new Councillors and Clerks. Basic Training for new Councillors and Clerks 23rd June. Councillor Healey and clerk to attend. |
| 12. | **Financial Issues**  11.1 Approval of cheques   * Clerk fees and expenses. Cheque no: 489 - £167.41 * WALC Subscription. Cheque no: 490 - £113.00 * MFM Grass Cutting. Cheque no: 488- £264.00   11.2 Financial Statement. The financial statement to date was circulated.  Councillors asked the clerk to provide a cash flow forecast.  11.3 Willoughby Challenge. It was agreed to support the Willoughby Challenge.  Cheque no: 491 – £80.00  **Action**. Clerk to provide cash flow forecast to Councillors at next BPC Meeting. |
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| 13. | **Planning Issues.**  There were no Planning Issues for discussion. |
| 14. | **Highways.**  14.1 Damaged footpath sign on Stockton Road. Marina Kircham from Rugby  Borough Council had contacted the clerk to confirm that the damaged  footpath was on the list, and would be repaired in due course.  14.2 Hole in Long Itchington Road. A hole in Long Itchington Road had been  brought to the Councils attention by a villager, and had been reported to  Graham Stanley. |
| 15. | **Newcomers to the village.**  It was agreed to send a greetings card to the parents of a baby boy, and the new incumbent of Master’s Court. |
| 16. | **Business considered urgent by the Chair** (and not elsewhere on the Agenda)  As there was no business considered urgent by the Chair, and not previously discussed. |
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| 17. | **Dates of forthcoming meetings:**  The next meeting of the Birdingbury Parish Council is Tuesday 19th June 2012 at 7.30pm at the Birbury.  Future meetings will be held on Tuesday 17th July and Tuesday 18th September.  There being no further business, the Chair closed the meeting at 9.30pm  Signed ................................................................ (Chair)  Date ..................................................................... |