**BIRDINGBURY PARISH COUNCIL**

**Meeting of 15th November 2011 8.00pm in The Birbury**

**Minutes**

Present: Cllrs. D. Turner (Chair), G. Davy, I Tipton, C Morton Carol Pratt (Clerk) County Councillor Hazleton 1 Resident

**1.** Apologies

 There were none

**2.** To receive apologies

**3. Declarations of Interest**

Cllr Davy items 6.1 and Planning

 The Clerk declared a personal interest in correspondence relating to Warwickshire Library Service.

**4. Questions from Residents**

After taking advice from the Clerk the Council had agreed in future to limit representations from the public to 5 mins each. Any questions would be answered by the Chair of the Council and any items needing discussion would be placed on the next meeting agenda. Agreed.

**5 . To approve the minutes of the 18th October these were agreed with no amendments.**

**6.**

**6.1 The Hovel** the clerk had contacted the Geoffrey Payton and they had responded that they were waiting for information it was agreed to place this item on the January agenda Action: Clerk

**6.2 Tree planting** this was proceeding. Noted

**6.3 Emergency Plan** Cllr. Tipton now had the template required he will fill in and circulate. It was agreed to publicise this in Birdsong and website to gather information such as registered first aiders in village Councillors were also asked to gather information. This matter would be placed **on the next agenda. Action Clerk and Councillors.**

**6.4 Masters Court** the Clerk had received a copy of the original documentation which had been added to file. It was noted that correspondence being received from RBC was evidence that procedures were being adhered to**. Noted**

**6.5 Queens Diamond Jubilee** Councillor Morton reported that he had looked for suitable commemorative pieces to give to children to mark the jubilee. Discussion took place and councillors suggested coins or mugs and Cllr Morton agreed to do more research. Councillor Davy asked whether the council should prompt the setting up of a working group for this event which would be able to co ordinate village activities. A meeting which would be advertised in Birdsong was set for 18th January at 7pm in the Birbury, to be chaired by Cllr Turner.

County Church Service to celebrate the Diamond Jubilee Cllr Davy and her husband agreed to attend on behalf of the council. Clerk to notify the Lord Lieutenant Action **Cllrs Turner , Morton and Clerk**

**6.6** **Councillor Vacancy** The clerk reported that a by election had not been called and that the vacancy would be filled by co option posters advertising this, to be placed on PC notice board, at the Church and in Birdingbury Club, and also on website. The closing date for responding is 5th December; however it was felt that if no one came forward it would be advertised for another month.  **Action Clerk**

**6.7 Fly tipping, Bulb planting**

It was reported that all rubbish had now been removed. Cllr Davy asked whether the Council would consider planting bulbs after discussion on where these might be planted it was agreed that an article would be placed in Birdsong asking for volunteers**. Action Cllr Turner**

**6.8** The surplus computer had been sold for £650: the money had been received by the Clerk and banked. **Noted**

**6.9** **Children’s survey** Cllrs turner and Davy introduced their children’s survey discussion took place as to whether grandchildren would be included and what age the survey would go up to. It was agreed 18. However issues of data protection were raised and the clerk was asked to contact WALC for further information before the survey was distributed **Action: Clerk**

**7**

**7.1 Willoughby crematorium** After discussion and listening to some updates from Cllr Hazleton who reported that WCC highways were objecting Cllr Morton proposed that council write to RBC objecting to this proposal on the grounds of highway problems and impact on the green belt. Proposed Cllr Morton sec Cllr Tipton: 1 abstention 1 against . The motion was carried **Action: Clerk**

**7.2 Parish Pump** Cllr Davy reported that she had been contacted by a resident regarding the parish pump outside Malt Barn. It was decided to advertise in Birdsong to see if anyone would be interested in helping to restore it. Cllr Hazleton reported that Thurston Villager where in the process of restoring the parish pump in their village and that they might be able to advice. **Action: Cllr Turner.**

**7.3 Parish Plan Speed aware** The Clerk read an email from Graham Stanley WCC and brought to the meeting some maps he had prepared. Council formally agreed to the 1200k road safety measures. Proposed Cllr Turner Seconded Cllr Morton. Discussion then took place on additional foot path works. It was agreed to instruct Graham Stanley to produce costings for the following:

* footpath to the Church taking into consideration safe crossing points,
* kerbing outside Masters Court. These were marked on the maps provided and a cheque for £350 raised as requested to enable castings to be made. **Action: Clerk**

In addition the Council asked the Clerk to bring to the attention of WCC the poor state of the footpath at the jitty entrance to Back Lane this needs resurfacing rather than slurry sealing and is urgently required before winter as it is a route taken by elderly and vulnerable people. Proposed Cllr Turner Seconded Cllr Davy **Action: Clerk**

Community speed aware iniative to be raised at the next village meeting. **Action Cllr Turner**

**7.4** Road to Infinity Cllr. Morton reported that progress was being maintained and news was positive. Cllr Morton to write an article for Birdsong. **Action Cllr Morton**

**8**

**Reports of Councillors.** Cllr Morton raised the issue of the Lottery Grant which was apparently still in the name of the previous Clerk. The present Clerk reported that she had looked for the final report paperwork which was missing from the files handed over. It was agreed that the Clerk should write to the lottery board requesting duplicate paperwork which could then be submitted. Discussion also took place on the missing minutes of the Council a paper detailing these was shown to the Council and the Clerk instructed to circulate**. Action Clerk**

County Councillor Hazleton addressed the meeting: he mentioned the following. Volunteer Snow wardens Cllr Turner asked if Council could obtain an electronic copy of this for the website. Gritting of roads, proposed closure of Birchwood Ward at Rugby Hospital.

Cllr Morton raised the matter of possible anonymous complaints surrounding planning applications it was agreed that this was unacceptable and Cllr Hazleton agreed to look into this. **Action :County Councillor Hazleton**

**9 Information from WALC** WCC closer working with parish councils Noted

**10. New arrivals in the village** Cllr Davy had already visited new arrivals at Enfield, Lingfield, Merrifields and Back Lane. New residents had indicated that they were happy to have these visits.

**11.** The Clerk produced and circulated a draft budget it was agreed that this year there would be no increase in precept for Birdingbury but the following year it may have to be increased. Clerk to write to RBC with this information. Cllr Turner to add this issue to her article in Birdsong**. Action Clerk and Cllr Turner**.

Cllr Davy asked whether a cheque had been received from the recreation field committee as it hadn’t she agreed to chase this. **Action Cllr.Davy.**

**12. Accounts for payment**

Carol Pratt Clerk fee for October 192.37

HMRC Clerk 48.20

Postage Clerk 12.78

Travel expenses 14.07

WCC speed aware 350.00

**The above cheques were ratified.**

**13. Planning Issues**

Thurlby R11/2184 No objection: ratification of decision taken outside of meeting (as per Protocol)

R11/1770 Provision of dropped kerbs: no objection, ratification of decision taken outside of meeting (as per Protocol). These visits carried out by Cllrs Davy and Turner.

R11/2038 The Old Rectory: no objections. This visit carried out by Cllrs Morton and Tipton.

**R11/2038 Merry Fields provision of double garage. Cllr Davy and Turner to visit.**

**14. Highways issues** Discussion took place on gritting and snow wardens**. Noted**

**15 Confirmation of date of next meeting: 8.00pm, 17th January 2012 in the Birbury**

**Meeting closed 9.50 pm**

**Carol Pratt**

**Clerk to Birdingbury Parish Council**

**20.11.11**