You are hereby summoned to attend the meeting of the Birdingbury Parish Council convened by the Clerk, Joanna Bloomfield, to be held in the Birbury, Main Street, Birdingbury on Tuesday 16th April 2013 at 7.30pm

**Members of the Public and Press are welcome to attend**

**AGENDA**

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|  1. | **Welcome and apologies for absence.** |
|  2. | **To accept apologies for absence.** |
|  3. | **Declarations of interest.** Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.) |
|  4. | **Representations from the public.** Members of the public are invited to address the meeting for a maximum of 5 minutes. The Chair will respond and any items warranting longer discussion will be added to the Agenda for the next meeting of the Council. |
|  5. | **Report from Borough/County Councillor** – Cllr Hazelton. |
|  6. | **Minutes of the last meeting** – to approve the minutes of the meeting held on Tuesday 19th March 2013. |
|   7. | **The Parish Plan** - |
|  8. | **Village Archive** – to review memorandum from History Group |
|  9. | **The Recreation Field** -  |
|  10. | **Bus Shelter** – progress update. |
|  11.  | **Reports from Councillors** (other than Planning and Highway issues) |
|  12. | **Correspondence requiring action** (and not elsewhere on the Agenda). |
|  13. | **Financial Issues**13.1 Approval of cheque* Clerk’s fee and expenses – March

13.2 End of year financial statement – to be circulated13.3 Annual Return – Accounting Statements to be scrutinized & signed13.4 Willoughby Challenge – to discuss application for funds13.5 Precept |
|  14. | **Planning Issues**  |
|  15. | **Highways** |
|  16. | **Newcomers to the village** |
|  17. | **Business considered urgent by the Chair** (and not elsewhere on the Agenda) |
|  18. | **Annual Village Meeting** – to agree the agenda |
|  19. | **Date of next meeting** – Tuesday 21st May 2013 at 7.30pm.**Date of Village Meeting** – Tuesday 23rd April 2013 at 7.30pm. |

Signed

Joanna Bloomfield

Clerk to Birdingbury Parish Council 10th April 2013