

**Minutes of Meeting held on Tuesday 17th March 2020
at the Birbury, Birdingbury**

Present: Cllr Mrs Davy, Cllrs Cutts, French and Mrs J Chapman (Clerk)

1. Welcome.

Cllr French opened the meeting at 19:30 hrs and welcomed those present.

2. To accept apologies for absence

Cllr Morton
Cllr Preston

3. Declaration of interest

None

4. Representations from the public

No public were present.

5. Minutes of the Parish Council Meeting held on 18th February 2020

The minutes of the meeting held on 18th February 2020 were agreed as a true and complete record.

6. Reports from Borough and County Councillors

Neither was present

7. Reports from Councillors

Cllr French offered the Parish Councils thanks to Karen Armbrister for instigating a Support Group to help vulnerable and isolated residents within the village during the Corona Virus.

8. Planning Applications

8.1 No planning applications have been received during the period 18.02.2020 - 11.03.2020

8.2 The following planning decision has been received.

Application	Address	Decision
R19/1406	Masters Barn, Masters Yard, Birdingbury, Rugby CV23 8EU	Refused

8.3 Appeals – none

9. Financial Issues

9.1 Approval of cheques

Payee	Amount £
Clerks fee March 2020 plus mileage	
Morrall Play Services Annual Inspection 2019	59.40

It was proposed by Cllr French, seconded by Cllr Mrs Davy and **RESOLVED** the payments be made.

9.2 Bank Balance Reconciliation

The bank reconciliation was agreed and signed by Cllr French.

9.3 Budget Report as at 29.01.2020 and forecast to 31.03.2020
Noted

9.4 Grass Cutting 2020

It was proposed by Cllr Cutts, seconded by Cllr Mrs Davy and
RESOLVED the quote for grass cutting during Mar 2020 – October 2020
at a maximum total cost of £ 2928.00 (gross)

10. Highways

No discussion

11. Recreation Ground

Some equipment used for the Bonfire need to be removed from the recreation ground, however due to the very wet winter it has not been possible to get a vehicle up there.

12. Allotment Shed

Deferred to next meeting.

13. Birdingbury Village Club

Deferred to next meeting.

14. Consultation on Dormant Assets

Cllrs did not wish to comment on this consultation.

15. Rugby Borough Council Air Quality Supplementary Planning Document (SPD) Consultation

Cllrs did wish to comment on this consultation

16. 4 Back Lane, Birdingbury

The Clerk advised she has not yet received a reply from the Executive Director of Rugby Borough Council. Defer to next meeting.

17. Marking the death of a Senior National Figure

Cllrs did not wish to take any action in respect of this. It was noted the Borough Council will mark any death as appropriate.

18. Councillors Code of Conduct

The Clerk recommended the Parish Councillors adopt Rugby Borough Council's Code of Conduct. Cllr French asked Cllrs to look at RBC's Code of Conduct and it will be discussed at the next meeting.

19. Newcomers to the Village

None

20. Correspondence received and action required

Noted, nothing arising.

Corona Virus

With the Country entering "Lock Down" due to the Corona Virus, which has been announced since the Meeting Agenda was issued the Parish Council discussed the following items:

It was proposed by Cllr French, seconded by Cllr Cutts and **RESOLVED** to set aside £1000 from the Parish Councils funds in case of need due to the Corona Virus.

VE Day

The Parish Council will not be able to do anything at this stage given the guidance from the Government.

Litter Pick

The annual village litter pick due to take place on Saturday 28th March 2020 has been cancelled.

Delegation of Powers

It was proposed by Cllr French, seconded by Cllr Mrs Davy and **RESOLVED** the following powers be delegated to the Clerk during the period of the Corona Virus.

It was noted it is lawful for the clerk to spend against specific items in the Parish Council's budget i.e. for contractors, hall hire, clerk's salary, all of which having been identified in the budget when setting the precept, any such payments to be reported to the Council at the next ordinary meeting.

The Clerk can spend up to £500.00 and authorise urgent work when unforeseen circumstances occur

It was agreed the Clerk is to receive and act upon Government advice in relation to the holding of the Annual Meeting of the Parish scheduled to meet on 28th April 2020, (noting such meetings must be held before 1 June) and the Annual Meeting of the Parish Council scheduled to meet on 19th May 2020 (noting such a meeting must be held in May), thereby giving delegated power to the Clerk to make necessary re-arrangements for these meetings in consultation with the Chair.

21. Items for next Agenda

4 Back Lane, Councillors Code of Conduct.

22. Date of next meeting – unknown due to Corona Virus

Meeting closed 20:00 hrs

Signed

Date