

**Minutes of the meeting of Birdingbury Parish Council  
held on Monday 18<sup>th</sup> October 2021 in The Birbury, Birdingbury**

**Present:** Cllrs French, Preston, Morton and Cllr Mrs Kendell

**In attendance:** Jackie Chapman (Clerk)

**1. Welcome.**

Cllr French opened the meeting at 19:30 hrs and welcomed those present.

**2. To accept apologies for absence**

Cllr Cutts, Cllr Mrs Crane

**3. Declaration of interest**

None

**4. Representations from the public**

None present

**5. Minutes**

The following amendments were made: -

Item 14 - change are to an

Item 16 – the sentence The BMC has expressed an interest in the Queen's Platinum Jubilee Celebrations, is moved to Agenda item 16.

Item 17 – an apostrophe is added to change Queens to Queen's

The minutes of the Parish Council meeting held on Tuesday 20<sup>th</sup> September 2021 were agreed as a true and complete record.

**6. Reports from County and Borough Councillors**

Neither were present.

**7. Reports from Councillors**

None

**8. Planning Applications**

**8.1** There have not been any planning applications since the last meeting held on 20<sup>th</sup> September 2021.

**8.2 Planning Decisions**

The following planning decisions have been received since the last meeting held on 20<sup>th</sup> September 2021.

Number	Address	Decision
R20/0786	Olcote, Main Street, Birdingbury	Approved
R21/0841	Land to the north of Marton Road, Birdingbury (Phone Mast)	Refused

**8.3** Appeals - none received.

**8.4** R20/0611 – The Clerk advised despite sending an email to the Chief Executive of Rugby Borough Council, she has not received a reply. The Clerk sent the same email to Cllr Mrs Crane. Cllr Mrs Crane has confirmed she has spoken to the Chief Executive regarding this case.

**ACTION** - Clerk to chase up.

- 8.5 R21/0208 Biomass Boiler/log kiln. The Clerk confirmed she has spoken to the owner of the Biomass Boiler. The owner thinks he is now getting used to the boiler and the smoke and fumes have reduced. He has not received any complaints in the last few weeks. The Cllrs present at the meeting confirmed they had not received any more complaints either.

## 9. Financial Issues

### 9.1 Payments made since last meeting

Payee	Amount £
HMRC – refund of overpayment of VAT	935.12

### 9.2 Approval of cheques

Payee	Amount £
Clerk Salary September 2021 – includes home payment which ought to have been paid in May 2021	216.09
Community Action Suffolk – Insurance 2021 - 2022	287.28
HMRC July, Aug and September	105.80
Michael Mann Farmers – September 2021 grass cutting	361.20
Mrs J Chapman reimbursement one third of SLCC membership renewal (£130.00 divided by 3 = £43.33	43.33

It was proposed by Cllr Preston, seconded by Cllr Mrs Kendell and **RESOLVED** the payments be made.

### 9.3 Bank Balance Reconciliation

The bank balance reconciliation was signed as being correct by Cllr French.

### 9.4 Budget Report as at 30.09.2021 – noted.

### 9.5 Defibrillator

The Clerk will write to the National Lottery regarding the credit balance left after completion of the project. The Clerk will advise there are on-going expenses. The Clerk will write to the Parish Council's Internal Auditor and advise of the action taken in relation to the credit balance.

**ACTION** – Clerk to write to the National Lottery and the Parish Council's Internal Auditor

## 10. Recreation Ground

The Clerk advised she has contact the WCC Officer asking for an update as to when the entrance barrier will be fitted. The Clerk has not had a response.

**ACTION** – Clerk to chase this up.

## 11. Broadband

No further information.

## 12. Highways

The Clerk advised she has spoken to the WCC Officer who is dealing with the damage to the Leam Bridge. Some minor work is going to be undertaken to the bridge to make it safe and enable the barriers to be removed. WCC will then be going

out to Tender for ground investigation works. It is unlikely any further work will be carried out until the new financial year 2022/2023.

The Clerk advised she has sent an email to the WCC Officer in charge of Highways Maintenance and asked he attend this meeting. The Clerk has not had a response.

**ACTION** – Clerk to ask the Highways Officer to attend the next meeting in November.

Speeding, the Clerk has provided the Cllrs with information and costs for mobile speeding signs. Cllrs were reluctant to fund the purchase of such signs, enquiries will be made with the resident in the village who had asked about forming a Community Speedwatch Group.

- 13. Sale of 5 Masters Court, Birdingbury** – noted as per Section 106 conditions

- 14. Parish Council Website**

The Clerk had circulated screen shots of the new website and Cllrs discussed how they wished their personal information to be shown. If the Parish Council's current domain Birdingbury.org is used for the new website, the village website, used by the Community will go down. The Clerk was asked to investigate the cost of purchasing a gov.uk domain.

**ACTION** – Clerk to investigate purchasing a gov.uk domain.

- 15. Queen's Platinum Jubilee**

Cllr French has written to the Chairs of Birdingbury Club, Birdingbury Parochial Church Council and The Birbury regarding this event and asking if they want to be involved and if all the groups can work together. Birdingbury Club have stated they are keen to be involved.

Cllr Mrs Kendell advised the Woodland Trust are offering tree packs for free for the Queen's Green Canopy. The Woodland Trust are taking orders for March 2022.

Cllrs discussed replacing the tree by the bus stop and the war memorial.

Cllrs discussed the possibility of giving children of the village a mug to celebrate the Queens Jubilee.

**ACTION** - Clerk to obtain prices from Bernhards.

**ACTION** - Clerk to obtain information and prices for Jubilee mugs

- 16. Bus Stop decoration and Defibrillator/Phone Box maintenance**

The Clerk advised she now has the name of the person recommended to carry out maintenance work to the defibrillator/telephone box. The request in Birdsong for volunteers to help decorate the Bus Stop has not proven successful so far.

**ACTION** – Clerk to contact the maintenance person.

- 17. Newcomers to the Village** - none

- 18. Items for the next Agenda**

Same items from this meeting to be included in the agenda, no extra additions.

- 19. Date of next meeting** 15<sup>th</sup> November 2021.

DRAFT