

**Minutes of the meeting of Birdingbury Parish Council  
held on Monday 15<sup>th</sup> November 2021 in The Birbury, Birdingbury**

**Present:** Cllrs French, Preston and Cllr Mrs Kendell

**In attendance:** Jackie Chapman (Clerk)

**1. Welcome.**

Cllr French opened the meeting at 19:30 hrs and welcomed those present.

**2. To accept apologies for absence**

Cllr Cutts, Cllr Morton and Cllr Mrs Crane

**3. Declaration of interest**

None

**4. Representations from the public**

It was agreed the member of the public present would give their comments when the appropriate agenda items were discussed.

As Cllr Morton is due to leave the village shortly, this was to be his last meeting. Cllr French offered Cllr Morton, his thanks for his cumulative service to the village, estimated to be 20 years overall. Cllr Morton's knowledge and interest in the village will be missed.

**5. Minutes**

The minutes of the Parish Council meeting held on Monday 18<sup>th</sup> October 2021 were agreed as being a true and complete record.

**6. Reports from County and Borough Councillors**

Neither were present. Cllr Mrs Crane is aware of the delays the Parish Council is having getting responses from Rugby Borough Council and she has raised this with both the Chief Executive and the Leader of the Council.

**7. Reports from Councillors**

None

**8. Planning Applications**

**8.1** No planning applications have been received since the last meeting held on 18<sup>th</sup> October 2021.

**8.2 Planning Decisions**

No planning decisions have been received since the last meeting held on 18<sup>th</sup> October 2021.

**8.3** Appeals - none received.

**8.4** R20/0611 – The Clerk has received an email from the Chief Executive regarding this issue, but no date for a reply has been forthcoming. The Clerk has received an email from the planning department acknowledging the delay, but still no indication as to when a reply will be forthcoming.

**ACTION** - Clerk to chase up.

**9. Financial Issues**

### 9.1 Approval of cheques

Payee	Amount £
Clerk Salary October and November 2021 (as no meeting in December 2021)	356.98
Community Action Suffolk re-issue of cheque 000932 as it has not been received. Insurance 2021 - 2022	287.28
Michael Mann Farmers – October 2021 grass cutting	418.20

It was proposed by Cllr Preston, seconded by Cllr Mrs Kendell and **RESOLVED** the payments be made.

### 9.3 Bank Balance Reconciliation

The bank balance reconciliation was signed as being correct by Cllr French.

### 9.4 Budget Report as at 31.10.2021.

The Cllrs advised they had not received the Budget Report. The Clerk advised she will recirculate it.

**ACTION** – Clerk to circulate the Budget Report (Enclosure D)

### 9.5 Internal Audit

The current internal auditor has indicated he wishes to stand down from the role. Enclosure E shows Internal Auditors who can conduct a Parish Council Audit. The Clerk is awaiting clarification of the cost from WALC. It was agreed if the same cost is charged by the auditors, the Clerk's preferred auditor can be offered the work.

### 10. Recreation Ground

The barrier has been installed by WCC. Actions now required:

- Permission to be sought from WCC to cross the verge into the recreation ground
- Permission to be sought from the owners of the recreation ground (The Diocese of Coventry) for the new entrance.
- Kissing gate, able to cater for pram and disabled access is the preferred choice.
- Check if WCC can undertake this work or provide details of a contractor who can do this work.

### 11. Broadband

Cllr Mrs Kendell advised she has received a response from Martin Crutchley at Openreach, still no date for a decision.

### 12. Highways

The Leam Bridge barriers have been removed. Concern was expressed about the holes in the fencing, as a child would be able to climb through.

**ACTION** – Clerk will ask WCC if they have risk assessed the fence and if they have can BPC have a copy of it.

The Clerk advised she has raised a formal complaint regarding no response from Highways.

**ACTION** – Clerk to forward the complaint number to the Chairman, Cllr French.

The Cllrs would like to discuss the situation with County Cllr Roberts.

**ACTION** – Clerk to formally invite Cllr Roberts to the meeting due to take place on 17<sup>th</sup> January 2022.

**Speeding within the village**

There were insufficient volunteers from Marton Road, to set up a Community Speedwatch.

**ACTION** – Clerk to ask WCC for the cost of a road traffic survey.

Clerk to request 30 m.p.h. road stickers from Neighbourhood Policing

Cllr French to put an article in Birdsong asking for volunteers to form a Community Speedwatch.

**13. . gov.uk domain name**

It was proposed by Cllr Mrs Kendell, seconded by Cllr French and

**RESOLVED** a .gov.uk domain be purchased.

**14. Queen's Platinum Jubilee**

It was proposed by Cllr French, seconded by Cllr Mrs Kendell and

**RESOLVED** to replace the two trees in the village which have died.

**ACTION** – Clerk to contact Bernhards to see if they will plant the trees and what the cost of this will be.

**Woodland Trust Whips**

It was agreed Cllrs will approach landowners who own land where there are footpaths to see if they are willing to have trees planted by them.

**ACTION** – Clerk to establish who owns the land next door to the allotments.

Clerk to write to the Diocese of Coventry to seek permission to plant trees on the recreation ground.

**Queen's Platinum Jubilee**

Cllrs would like to consider giving children within the village a commemorative mug.

Cllrs will establish the number of children

Consideration to be given to ordering extra to enable residents to purchase a mug.

**15. Defibrillator Training**

The defibrillator budget has now been finalised and agreed by the Internal Auditor. There is a credit amount left.

**ACTION** – Clerk to seek guidance from Awards from All.

Cllrs will consider the request for Defibrillator training once Awards for All have replied about the credit.

**16. Newcomers to the Village**

None

**17. Items for the next Agenda**

Quotes for the Bus stop and Telephone Kiosk door, Budget/Precept for 2022 – 2023, Internal Auditor, Queen's Platinum Jubilee Mugs and Green Canopy, Online banking – access, Councillor vacancy.

**18. Date of next meeting 17<sup>th</sup> January 2022.**

**Meeting ended 21:04 hrs**

**Signed**

**Date**