

**Minutes of the meeting of Birdingbury Parish Council  
held on Monday 17<sup>th</sup> January 2022 in The Birbury, Birdingbury**

**Present:** Cllrs French, Preston, Cutts and Cllr Mrs Kendell

**In attendance:** Jackie Chapman (Clerk)

**1. Welcome.**

Cllr French opened the meeting at 19:32 hrs and welcomed those present.

**2. To accept apologies for absence**

Mrs Crane

**3. Declaration of interest**

None

**4. Representations from the public**

It was agreed the member of the public present would give their comments when the appropriate agenda items were discussed.

**5. Minutes**

The minutes of the Parish Council meeting held on Monday 15<sup>th</sup> November 2021 were agreed as being a true and complete record.

**6. Co-option of a Councillor to fill the current vacancy**

It was proposed by Cllr French, seconded by Cllr Mrs Kendell and  
**RESOLVED** to co-opt Simon Kent into the vacant Councillor post.

Cllr Kent signed the acceptance of office form and joined the meeting.

**7. Reports from County and Borough Councillors**

Cllr Mrs Crane had sent an email to the Parish Cllrs advising she has been appointed as Climate Change Champion for Rugby Borough Council (RBC).

**8. Reports from Councillors**

Cllr Mrs Kendell raised queries relating to the recreation ground/hedgerows and plans for the Queen's Jubilee, these were dealt with under the appropriate Agenda items. Cllr Mrs Crane also advised Severn Trent currently have grants available for environmental projects the Parish Council may be considering.

**9. Planning Applications**

**9.1** The following planning application has been received since the last meeting held on 15<sup>th</sup> November 2021.

Number	Address	Proposed	Comments due by
R21/0998	Land adjacent to Masters Court, Leamington Hastings Rd, Birdingbury	For: 4 new detached dwellings and related facilities (reserved matters application for appearance, landscaping, and scale following outline planning approval R18/1987 granted 9th January 2019)	Due by 26.01.22

**21/0998** the following comments were agreed upon in relation to this planning application.

- BPC disheartened the application was granted permission in the first place due to RBC not having its Local Plan in place.
- The development is outside the Parish Boundary.
- There was and still is no demand for housing in the village.
- No amenities in the village and all residents who live on this development will require a car to access larger villages for provisions; this is not helpful in relation to climate controls.
- The Parish Council still of the opinion this development and the entrance to it is too close to the junction with the Stockton Road and they consider it to be unsafe.
- If RBC are mindful to approve the application, can there be a clause in the permission which states all development traffic, whether that be workers or delivery vehicles, are to be parked on the site itself for the entire period of the build to ensure the junction with Stockton Road is not blocked in any way shape or form and verges around the site and junction are not damaged.
- Residents will also appreciate the vehicles being kept on the site.

## **9.2 Planning Decisions**

The following planning decisions have been received since the last meeting held on 15<sup>th</sup> November 2021.

Number	Address	Decision
R21/1017	Abberley, 1 Long Itchington Road, Birdingbury	Approved
R214/1021	Bondon Farm, Frankton Road, Birdingbury	Approved
R21/1022	Bondon Farm, Frankton Road, Birdingbury	Approved

**9.3** Appeals - none received.

**9.4** R20/0611 – The Clerk has received an email from the Planning Officer stating this application will be determined by the end of January 2022.

## **10. Financial Issues**

### **10.1 Payments received**

£210.96 - VAT refund 08.12.21 - noted

### **10.2 Returned Cheques**

The following cheques, 000932 £287.28 and 000936 £287.28 were returned by Community Action Suffolk (Parish Councils insurers). - noted

### **10.3 Approval of cheques**

Payee	Amount £
Clerk Salary December 2021	141.09
Re-imbursement to Mrs J Chapman Community Action Suffolk – Insurance 2021 – 2022	287.28
HMRC Oct, Nov, Dec	105.80

It was proposed by Cllr Cutts, seconded by Cllr Preston and  
**RESOLVED** the payments be made.

### **10.4 Bank Balance Reconciliation**

The bank balance reconciliation was signed as being correct by Cllr French.

**10.5 Budget Report as at 31.12.21.**

Noted

**10.6 Precept Requirement 2022 - 2023**

It was proposed by Cllr Preston, seconded by Cllr Cutts and  
**RESOLVED** not to increase the precept. It will therefore remain at £7250.00

**10.7 Internal Audit Provision**

It was proposed by Cllr Preston, seconded by Cllr Cutts and  
**RESOLVED** to appoint Eleanor Choudry as Birdingbury Parish Council's  
Internal Auditor.

It was proposed by Cllr Preston, seconded by Cllr Cutts and  
**RESOLVED** to adopt the Terms of Reference for Internal Auditor.

**ACTION** – Clerk to request letter of appointment from the Internal Auditor to BPC  
and for the letter to go via the Chairman.

**10.8 Internal Audit 2020 – 2021 Response from National Lottery**

Still awaited, to be carried forward to next meeting.

**ACTION** – Clerk to chase

**10.9 Online Banking progress**

Cllr Mrs Kendell and Cllr Kent to be added to the bank mandate.  
Clerk and Cllr French to discuss the online process and report back to next meeting.

**11. Recreation Ground**

Deferred to next meeting as quotes still awaited.  
Cutting of hedge adjacent to recreation field access, Clerk to chase this up.

**ACTION** – Clerk to include deferred item on February Agenda.  
Clerk to chase up cutting of hedge adjacent to recreation field access.

**12. Broadband**

Cllr Mrs Kendell advised there has been no further progress.

**13. Highways**

The Clerk has received a reply from the Highways Manager and the Locality Officer,  
these were circulated to the Cllrs. Work is due to be done on Stockton Road and  
Long Itchington Road. The Locality Officer has asked for more information regarding  
the “trough” on Bourton Lane.

**ACTION** – Clerk to establish what work will be done on the two roads and to provide  
the Locality Officer with information regarding Bourton Lane.  
Locality Officer to be asked to meet Cllrs on site or attend a Parish Council meeting.

**14 Queen’s Platinum Jubilee**

Cllr Cutts will establish the number of children in the village for the next meeting.  
The new trees will replace the dead one by the Bus Stop and the dead/removed one  
on the grass verge outside numbers 2 and 4 Leamington Hastings Road.

**ACTION** – Clerk to chase up quote, including cost for planting trees from Bernhards.

Cllr Mrs Kendell advised the owners of Bondon Farm are happy for trees to be planted by the side of the public footpath. The Woodland Trust are now looking to do delivery in November 2022.

Cllr French will contact the Chairs of The Birbury, The Birdingbury Club and the Parochial Church Council to see if they wish to participate in the Queen's Jubilee.

**15. 20 is plenty**

It was proposed by Cllr French, seconded by Cllr Mrs Kendell and  
**RESOLVED** to support the motion "20 is plenty".

**16. Bus Stop decoration and defibrillator maintenance**

Deferred to next meeting

**17. Newcomers to the Village**

There are new residents living in Post Office bungalow.

**18. Items for the next Agenda**

Quotes for the Bus stop and Telephone Kiosk door, Queen's Platinum Jubilee Mugs and Green Canopy, Online banking – access.

It was agreed a Litter Pick will take place on Saturday, 26th March at 10:30.

**19. Date of next meeting 21<sup>st</sup> February 2022.**

**Meeting ended 20:40 hrs**

**Signed**

**Date**