Minutes of Meeting held on Tuesday 18th October 2016

at the Birbury, Birdingbury

**Present:** Cllrs Mrs Turner (Chair), Tipton (Vice Chair), Preston, Cllr Mrs Davy and Cllr Mrs Morton.

**In attendance:** Jackie Chapman (Clerk),

1. **Welcome.**

Cllr Mrs Turner opened the meeting at 7.30pm and welcomed those present.

1. **To accept apologies for absence**

County Cllr Crane

1. **Declaration of interest**

There were no declarations of interest.

1. **Representations from the public**

There were none.

1. **Minutes of the last meeting**

It was RESOLVED to approve the minutes of the Parish Council Meeting held on 18th October 2016 as a true and complete record

1. **Reports from Borough and County Councillors**

None were present

1. **Reports from Councillors**

Cllr Moreton has updated the Police with Parish Council information.

Cllr Tipton, attended the Waterways presentation, which related to canals, he established the River Leam is the responsibility of the Environment Agency. It is thought the River Leam has not been dredged for 30 years.

**ACTION -** Clerk to contact the Environment Agency and copy Grandborough Parish Council, Kites Hardwick Parish Council and Cllr Crane in.

Cllr Davy advised the little shed at the back of the car park belongs to the Parish Council. It was being used by the Youth Club; however, it has now been cleared out. It was suggested the little shed be offered and subsequently gifted to the Birdingbury Club in order to relieve the pressure on the main shed. Cllr Davy has the key.

 **ACTION -** Clerk to contact the Chairman of the Birdingbury Club.

Cllr Davy advised the Village Bonfire made a profit of £130, this will be put towards next year’s celebrations. All Councillors expressed their thanks to Cllr Davy for organising the event, which was enjoyed by many.

The Clerk advised Rugby Borough Council do not require the Parish Council to fill in and submit an events form, for the Village Bonfire, as the bonfire does not take place on their land.

1. **Recreation Ground**

The Clerk advised Bernhards have commenced work on the steps. The Clerk is still liaising with Robert Lennon, re the work required to the playing field following on from the Playground Inspection.

1. **Drains**

Still no date from Warwickshire County Council regarding the drainage work, the Clerk is chasing this and if she has not had a response by 24th November 2016, she will raise a formal complaint with Warwickshire County Council’s Chief Executive.

Lay-by Marton Road – the Clerk has been advised the contractors did not have time to resurface the layby when the pavements were resurfaced, however, it will be resurfaced by the end of the financial year (31.03.17).

1. **War Memorial**

The Clerk advised she has still to contact Inspire Conservation

* **ACTION – Clerk to contact Inspire Conservation re cleaning fluid.**
1. **Trees on Highway Verges**

The Clerk advised the Arboriculture Officer at Warwick County Council has advised her he does not know when the work to the trees in the village will be undertaken, he leaves this to the operational teams.

Replanting of tress around the village once the work has been completed.

* **ACTION – Clerk to obtain the cost of planting and staking a 3m tree.**
1. **Consultation to remove BT Telephone Box from Main Street, Birdingbury**

The Councillors agreed it would be sad to see the telephone box go, but they understood the reasons for this (low useage which far outweighs the cost of keeping it). The Parish Council would like to keep the Telephone Box in the village, but need to know what the implications of keeping it will be.

1. **Arnold Baker – Local Council Administration**

It was decided the Parish Council will not purchase the new version.

1. **Planning**

**Applications** - R16/2005 Davenport Farm, Long Itchington Road, Birdingbury, CV23 8EQ. Proposed two storey side extension to existing farmhouse. – No objection

R/16/2144 Old Marton Glebe Farm, Stockton Road, Birdingbury, CV23 8EE. Erection of a 1st floor extension over study and two storey extension. – No objection

**Decisions - none**

**Appeals - None**

 **15. Pension**

The Chairman, Cllr Mrs Turner, signed a letter which she gave to the Clerk advising the number of hours she work and the amount she received in remuneration meant the Parish Council as her employer was not obliged to automatically register her into a pension scheme. However, the Clerk can ask to join one if she wishes to. The Clerk confirmed she understood the position and will advise the Parish Council if she wishes to join a pension scheme.

**16. Financial Issues**

The Clerk sought permission to add another payment onto the schedule of payment, reimbursement to her to cover the purchase of a new seat for one of the playground swings

 It was proposed by Cllr Preston, seconded by Cllr Mrs Morton and

 **RESOLVED,** the following payments be made.

 **16.1 Approval of cheques**

* Clerks Fee – November £
* Clerks Office Expenses and mileage £ 89.00
* HMRC (July – Nov) £155.94
* MFM Grass Cutting October Invoice £320.00
* Alan Dymond Recreation Ground Inspection £ 59.40
* The Birbury Rental Charge 23.02.16 – 19.07.16 £ 40.00
* PCC Birdingbury Parish Allotment rental £ 90.00
* Mrs J Chapman reimbursement swing seat £ 29.90

**16.2 Bank Balance**

Bank Balance as at 31.10.016 £6695.43

**16.3 Financial Statement**

Councillors requested this be provided at every meeting, as opposed to quarterly

 **ACTION –** Clerk to provide Financial information at every meeting.

**17. Newcomers to the Village**

None

**18. Correspondence received and action required**

The Clerk provided the Councillors with a list of all correspondence received since 18th October 2016.

**19. Business considered urgent by the Chair** (and not elsewhere on the Agenda)

None

**20. Items for next Agenda**

Neighbourhood Plan

 Defibrillator

 Budget for 2017 – 2018

**21. Date of next meeting** – **17th January 2017**

Meeting closed 21.08

Signed

Date