**Minutes of Meeting held on Tuesday 21st November 2017**

**at the Birbury, Birdingbury**

**Present:** Councillor Mrs Davy, Councillors Tipton and Preston.

**In attendance:** Jackie Chapman (Clerk),

1. **Welcome.**

Cllr Tipton opened the meeting at 19:30 hrs and welcomed those present.

1. **To accept apologies for absence**

Cllr Mrs Turner – apologies accepted.

Cllr Mrs Morton – apologies accepted

1. **Declaration of interest**

There were no declarations of interest.

1. **Representations from the public**

There were none.

1. **Minutes of the previous meeting.**

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 17th October 2017 as a true and complete record.

1. **Reports from Borough and County Councillors**

County Councillor – not present.

District Councillor – not present.

1. **Reports from Councillors**

Cllr Mrs Davy advised on Tuesday 7th November 2017 Cllr Mrs Morton, Cllr Mrs Turner, Tony Flint, Chair of Birdingbury Club, and Cllr Mrs Davy met with three Cawston Parish Councillors in relation to the building of the new Community Hall in Cawston. They were advised:

* A public consultation was held regarding funding.
* The PC was granted permission by the Secretary of State for Communities and Local Government to borrow money from the Public Works Loan Board (up to £500k).
* Section 106 grants were received following Cawston being extended at the end of Trussell Way and surrounding areas. However they found the Section 106 monies were received irregularly and on an ad hoc basis and agreements often change. The Section 106 receipts are being used to repay loan.
* They made a pledge to the community that the precept would not be increased to meet the repayments of loan.
* The Build cost approx. 720K
* They received advice from WALC
* Only small amounts of funds were obtained through grants.
* Very limited grant streams available.

Cllr Preston advised he attended the HS2 meeting in Long Itchington. There will be a new junction at the Fosse Way and Snowford Hill. There is the potential for a new temporary roundabout to facilitate access to the contractor’s compound. The road between the Fosse Way/Snowford Hill and Offchurch will be stopped up. The Fosse Way will be realigned and a new roundabout will be installed at the junction with Welsh Road. The Fosse Way and the A423 will be used to transport spoil away to the M40. There will be approximately 600 lorry movements per day.

**8. Planning Applications**

 **8.1** The following planning application has been received:

R/17/1854 Davenport Farm, Long Itchington Road, Rugby. Change of use of an agricultural building to one dwelling house.

 **8.2** No planning decisions have been received

 **8.3** Appeals – none

**9. Financial Issues**

 **9.1 Approval of cheques**

It was proposed by Cllr Preston, seconded by Cllr Tipton and

 **RESOLVED** the following payments be made.

|  |  |
| --- | --- |
| **Payee** | **Amount £** |
| Clerks fee November 2017 |  |
| Clerks fee December 2017 |  |
| Frank Mann Farmers – Grass Cutting October 2017 (10.10.17 playing field, 24.10.17 playing field) | 338.40 |
| Morral Play Services – Annual Playground Inspection  | 59.40 |

**9.2 Bank Balance**

As at 31st October 2017 £4500.74 - noted

**9.3 Budget Report as at 31.10.17**

Enclosure B - noted

 **10. Neighbourhood Development Plan**

Cllr Tipton advised the need for a Neighbourhood Development Plan is still being investigated and lively discussions have taken place about the best way forward. It has been agreed they need to have discussions with an expert.

 **ACTION** Clerk to ask WALC if they are aware of a NDP being carried out by a small village (@ 120 properties)

 **11. Annual Playground Inspection**

This item was deferred until the next meeting.

 **12. Future of Birbury and Birdingbury Club**

This item was covered under item 7.No further information has been received from Birdingbury Club.

 **13. Correspondence received and action required.**

Bank Statement, Gritting Routes 2017/2018, Morrall Play Services Report.

 **14. Future of Birbury and Birdingbury Club**

See Agenda Item 7. No further information has been received from Birdingbury Club.

 **15. Birdingbury Bonfire**

Cllr Preston advised the Birdingbury Bonfire was very successful, a small profit has been made this will go towards next year’s bonfire. The Clerk advised some changes are required in order to fulfil Insurance requirements and audit requirements. As food is served to the public, whoever provides the food needs to show they have undertaken and passed a basic food hygiene course. As the Parish Council provides the Insurance Cover, they need to see a copy of the Accounts at the end of the Financial year.

 **16. Business considered urgent by the Chair**

The Clerk advised on the following: Adrian Dollar, who laid the hedge by the Recreation Ground recommends it is trimmed with a hand hedge trimmer for the first two years, whilst it gets established, it can then be cut by a large mechanical trimmer. Approximate cost of trimming the hedge £100.

 **ACTION** Clerk to contact Mr Dollar and ask him to trim the hedge.

Contractor who has been used for work on the Recreation Ground has indicated he is able to undertake weed spraying; he has also had experience of cleaning and painting telephone boxes. Weed spraying to be put on the Agenda for January.

**17. Items for the next Agenda**

Playground Report, Budget for 2018/2019

**18. Date of next meeting 16th January 2017**

Meeting closed 21:30 hrs

**Signed**

**Date**