**Minutes of Meeting held on Tuesday 16th January 2018**

**at the Birbury, Birdingbury**

**Present:** Councillor Mrs Turner, Cllr Mrs Davy, Cllr Mrs Morton, Cllr Tipton and Cllr Preston

**In attendance:** Jackie Chapman (Clerk),

1. **Welcome.**

Cllr Turner opened the meeting at 19:30 hrs and welcomed those present.

1. **To accept apologies for absence**

Cllr Mrs Crane – apologies accepted

1. **Declaration of interest**

There were no declarations of interest.

1. **Representations from the public**

No members of the public were present

1. **Minutes of the previous meeting.**

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 16th January 2018 as a true and complete record.

1. **Reports from Borough and County Councillors**

Neither District or County Councillor were present at the meeting

1. **Reports from Councillors**

None

**8. Planning Applications**

 **8.1** The following planning application has been received:

|  |  |  |  |
| --- | --- | --- | --- |
| Application No | Address | Detail | BPC Response |
| R/18/0146 | Bondon Farm, Frankton RoadBirdingbury | Certificate of Lawful development for the erection of a single storey side extension and single storey rear extension |  |

 **8.2** The following planning decision has been received: None

 **8.3 Appeals** – none

 The Parish Council has received a very non-committal letter from Mr. Jeremy Wright MP regarding the recent planning decision for R/17/2056. The Parish Council remain unhappy about this decision.

 **ACTION** Clerk to appraise District Councillor Crane of the situation and ask if she is able to assist.

 **ACTION** Clerk to contact Chief Planning Officer at RBC to establish why no response to email/letter which was copied to them

**9. Financial Issues**

 **9.1 Approval of cheques**

It was proposed by Cllr Preston, seconded by Cllr Tipton and

 **RESOLVED** the following payments be made.

|  |  |
| --- | --- |
| **Payee** | **Amount £** |
| Clerks fee February 2018 |  |
| Adrian Dollar – trimming of hedge  | 120.00 |
| Ms D Stevens Reimbursement of internet charge for the period 04.02.18 – 04.08.18 | 79.13 |

 **9.2 Direct Debit Payment**

Direct debit payment of £35.00 to Information Commissioners Office

 **9.3 Bank Balance**

As at 22nd January 2018 £3525.78 - noted

**9.4 Budget Report as at 31.01.18**

Enclosure B – noted

**9.5 VAT Reclaim**

The Clerk advised she has submitted a VAT reclaim for £1075.23 on 19th January 2018. No refund has been received to date.

 **ACTION** Clerk to chase up VAT refund.

 **10. Neighbourhood Development Plan**

Cllr Tipton advised he and one of the members of the Neighbourhood Development Plan had met with a Planner from Rugby Borough Council to talk about Neighbourhood Development Plans and how a plan will benefit the village, if at all, if the village undertakes a Neighbourhood Development Plan. Cllr Tipton will report back to the Neighbourhood Development Plan Working Group.

 **11. Defibrillator**

Cllr Moreton advised she has partially completed an “Awards for All” application form for grant funding towards the cost of the defibrillator.

  **ACTION** Clerk to complete application

 Cllr Moreton will send the Clerk details of how to maintain the telephone box door.

 **ACTION** Clerk to contact BT to establish when the phone will be removed.

 **ACTION** Clerk to obtain a quote for the refurbishment of the telephone box

 Cllr Turner offered Cllr Moreton the Parish Councils thanks for her work on the defibrillator project to date.

 **12. Annual Playground Inspection**

All of the Councillors agreed the report did not indicate any necessary work. However, the multigames area (MGA) need to have the encroaching grass removed and the line repainted. The goal also needs to be staked down.

**ACTION** Clerk to ask handyman to undertake the edging of the MGA and stake the goalpost.

**ACTION** Clerk to arrange for the lines to be repainted on the MGA

**13. Future of Birbury and Birdingbury Club**

No further information has been received.

 **14. Weed Spraying**

It was agreed the Councillors will meet at 9.30 am Sat 14th April 2018 to undertake a walk of the village. The annual village litter pick will take place on the same day starting at 10.30 am.

**ACTION** Clerk to obtain hi-viz jackets and refuse bags from RBC and arrange for the bags of litter to be collected

**15. Newcomers to the village**

None

**16. Correspondence received and action required**

Bank Statement

**17.**  **Business considered urgent by the Chair**

Fly tipping consultation

 **ACTION** Clerk to respond on behalf of BPC they feel prosecution would help.

 Abandoned caravan in Shakers Lane, just off the A423

 **ACTION** Clerk to report abandoned caravan to SDC

 Gritting – with Marton being closed due to road works, there is more traffic coming through the village, the village is not gritted.

 **ACTION** Clerk to contact WCC to establish if Birdingbury can be gritted whilst Marton is closed to traffic. Also school bus comes through the village, should it not be gritted because of this. Bourton Hill also need gritting.

**16. Items for the next Agenda**

Cllr Morton offered her apologies

**Date of next meeting 20th March 2018**

Meeting closed 20.42 hrs

**Signed**

**Date**