

**Minutes of Meeting held on Tuesday 19th June 2018
at the Birbury, Birdingbury**

Present: Councillor Tipton, Cllr Preston, Cllr Mrs Turner and Cllr Mrs Morton.

In attendance: Jackie Chapman (Clerk),

1. Welcome.

Cllr Tipton opened the meeting at 19:30hrs and welcomed those present.

2. To accept apologies for absence

Cllr Mrs Davy – apologies accepted
District Cllr Mrs Crane
County Cllr Roberts

3. Declaration of interest

There were no declarations of interest.

4. Representations from the public

No public were present at the meeting.

5. Minutes of the previous meeting.

The minutes of the Parish Council Meeting held on 19th June 2018 were agreed as being a true and complete record.

6. Reports from Borough and County Councillors

Neither District or County Councillor were present at the meeting

7. Reports from Councillors

Cllr Preston concerned about the pot holes along the Long Itchington Road and as this road is the designated route for HGV's into Birdingbury can this be queried with WCC Highways.

ACTION – Clerk to contact WCC Highways.

Cllr Mrs Turner – the tree at the top of the village by the War Memorial has died. Replacement of the tree to be considered in the Autumn.

ACTION – Clerk to put on October Agenda.

8. Planning Applications

8.1 The following planning application was discussed and the Clerk was asked to raise objections on behalf of the Parish Council.

Application No	Address	Proposal Description	BPC Response
R18/0923	Land at junction of Birdingbury Road and Stockton Road.	Conversion of stables to form one residential dwelling	Objection

8.2 The following planning decision has been received:

Application No	Address	Proposal Description	BPC Response
R18/0659	Buildings south west of and adjacent to Mill House, Stockton Road, Birdingbury	Conversion of agricultural buildings to residential dwelling with link extension.(alterations to the previously approved scheme under R15/0953 granted 11th July 2016)	Permission with conditions

9.3 Appeals – none

9. Financial Issues

9.1 Approval of cheques

It was proposed by Cllr Mrs Turner, seconded by Cllr Mrs Morton and **RESOLVED** the following payments be made.

Payee	Amount £
Clerks fee June 2018	
Frank Mann – May mowing (1 st , 15 th and 29 th)	567.60

9.2 Bank Balance

As at 25th May 2018 £5828.91 noted.

9.3 Budget Report as at 31.05.18

Noted.

9.4 Clerk Local Government Pay Increase NJC 2%

Noted

9.5 Annual Governance and Accountability Return (AGAR) 2017/18 Part 2

It was proposed by Cllr Preston, seconded by Cllr Mrs Turner and **RESOLVED** to authorise the Certification of Exemption as a smaller authority where the higher of gross income or gross expenditure did not exceed £25,000.

9.6 AGAR Section 1 Annual Governance Statement 2017/18

It was proposed by Cllr Mrs Morton, seconded by Cllr Mrs Turner and **RESOLVED** to approve the Annual Governance Statement 2017/2018.

9.7 AGAR Section 2 Accounting Statements 2017/2018

It was proposed by Cllr Mrs Turner, seconded by Cllr Mrs Morton and **RESOLVED** to approve the Accounting Statements 2017/2018.

10. Neighbourhood Plan

Cllr Tipton advised the Chairman of the NDP Group reported to the Annual Village Meeting at length. The Village agreed not to pursue a Neighbourhood Development Plan but thought consideration should be given to reviewing and refreshing the Parish Plan. The Parish Council ratified this decision. It was agreed to ask the Chairman of the NDP Group to bring the group together to consider this.

11. Defibrillator

Cllr Mrs Morton advised she has been in contact with BT who advised they still do not have sufficient trained staff to be able to remove the telephone equipment from the

telephone box. BT confirmed they will provide Electricity to the defibrillator for 7 years once the defibrillator is connected.

ACTION – Clerk to write to Jeremy Wright MP

12. Birdingbury Village Club

There was no further information available.

13. Youth and Play Grant

The Clerk advised the application she submitted to RBC for a Youth and Play Grant has not been successful. Therefore the Clerk has applied to WCC for a grant from the County Councillors Fund.

14. Village Bonfire

Cllr Preston advised despite asking for volunteers to help with the Village Bonfire at the Annual Village Meeting, no one has come forward. The current participants of the Bonfire Committee do not wish to let the fireworks off. It was agreed to put up a poster in the Birdingbury Club to try and attract volunteers.

15. Recreation Ground

There was no update.

16. Safeguarding Policy

It transpired the Cllrs had not received the draft copy of the proposed Safeguarding Policy; therefore this item was deferred until the next meeting.

17. Equal Opportunities Policy

It transpired the Cllrs had not received the draft copy of the proposed Equal Opportunities Policy; therefore this item was deferred until the next meeting.

18. Newcomers to the Village

None

19. Correspondence received and action required

Noted, no action necessary

20. Business considered urgent by the Chair (and not elsewhere on the Agenda)

The Clerk advised the meeting she has spoken to Rugby Borough Council regarding 4 Back Lane. The Clerk was advised the property is subsiding and until the insurance claim is resolved no work can be done to the property.

21. Items for the next Agenda

Village Bonfire

22. Date of next meeting: 17th July 2018

Cllr Preston offered his apologies for the next meeting.

Meeting closed at 21.07 hrs

Signed

Date