

Minutes for the Annual Meeting of Birdingbury Parish Council
Monday 21st May 2019 in The Birbury, Birdingbury

Meeting commenced 19:30 hrs

1. Election of Chair and Vice Chair.

It was proposed by Cllr Morton, seconded by Cllr Mrs Davy and
RESOLVED Cllr French be elected as Chairman of Birdingbury Parish
Council.

It was proposed by Cllr French, seconded by Cllr Cutts and
RESOLVED Cllr Preston be elected as Vice Chairman of Birdingbury Parish
Council.

2. Acceptance of Office from the Chair and all other Councillors following the non-contested election on 2nd May 2019.

These were completed by all Councillors.

3. Record of members present, apologies and acceptance of reasons for absence

Present: Councillor Mrs Davy, and Councillors Preston, French, Cutts and Morton.

In Attendance: Jackie Chapman (Clerk)

No apologies as all Cllrs present.

4. Declaration of Interest of Agenda Items

There were no declarations of interest.

5. To receive Declarations of Interest from all Councillors

Declarations of Interest were received from Cllr Mrs Davy and Cllrs French, Preston, Cutts and Morton.

6. To note the minutes of the annual council meeting held on Monday 15th May 2018 were agreed and signed on 19th June 2019.

Noted

7. Financial Arrangements

- The Asset List was circulated to all Councillors and noted. The Asset List has not changed.

ACTION Clerk to establish what the “outbuilding” refers to

ACTION Clerk to ensure the “Telephone Box” is insured accordingly.

19:40 hrs District Councillor Mrs Crane joined the meeting.

- Cllr Mrs Davy and Cllr Preston are current signatories.
Cllrs French, Cutts and Morton agreed to become signatories
Former Cllrs Mrs Turner and Mrs Morton and Cllr Tipton need to be removed as signatories

ACTION Clerk to liaise with Lloyds Bank how this is achieved

- The Parish Council has the following leases – The Hovel, The Recreation Ground, The Birbury and The Allotments.

The Allotment Lease was renewed in February 2019.

ACTION Clerk to establish the situation with the remaining three licences.

8. Dates of Meetings

It was agreed the meetings will continue to be held on the third Tuesday of the month throughout the year except for August and December, when there is no meeting. The dates will be: 18th June 2019, 16th July 2019, August – no meeting, 17th September 2019, 15th October 2019, 19th November 2019, December - no meeting, 21st January 2020, 18th February 2020, 17th March 2020, 21st April 2020, 28th April 2020 - Annual Village Meeting, 19th May 2020 Annual Parish Council Meeting, followed by the monthly Parish Council Meeting.

The Annual Village Meeting will be held on 28th April 2020.

ACTION Clerk to inform The Birbury Secretary of the forthcoming meeting dates.

9. Representatives of other bodies

- Birbury Management Committee – Councillor Mrs Davy

Cllr Morton requested it be noted he felt it inappropriate for Cllr Mrs Davy to be the Parish Council's representative for The Birbury, as she is also The Chairman of The Birbury Management Committee; he viewed this as a conflict of interest.

- Firework Committee – Councillor Preston and Cllr Mrs Davy

10. To agree to review the Parish Councils Standing Orders and Financial Regulations during the Financial Year 2019 – 2020.

Agreed.

11. Date of next Annual Parish Council meeting 19th May 2020

The Meeting closed at 19:52hrs

Signed.....

Date