

**Minutes of Meeting held on Tuesday 21st January 2020
at the Birbury, Birdingbury**

Present: Cllr Mrs Davy, Cllrs Preston, Cutts, Morton, French and Mrs J Chapman (Clerk)

1. Welcome.

Cllr French opened the meeting at 19:30 hrs and welcomed those present.

2. To accept apologies for absence

Cllr Morton will attend after the start of the meeting.

Cllr Mrs Crane

3. Declaration of interest

Cllr Mrs Davy declared a non-pecuniary interest in planning application R19/1539 (Related to applicant).

4. Representations from the public

No public were present.

5. Minutes of the Parish Council Meeting held on 19th November 2019

The minutes of the meeting held on 19th November 2019 were agreed as a true and complete record.

6. Reports from Borough and County Councillors

Neither were present

7. Reports from Councillors

None

8. Planning Applications

8.1 The following planning application has been received.

Application	Address	Details	BPC Comment
R19/1406	Masters Barn, Masters Yard, Birdingbury	Erection of three new dwellings and associated parking.	Objection
R19/1539	Unit 1-2, Munro Business Park, Marton Road, Birdingbury, Rugby, CV23 8EH	Conversions of existing barn to form two new dwellings and associated parking.	

19:42 hrs Cllr Morton joined the meeting.

It was agreed Cllrs French and Preston will undertake a site visit to Unit 1-2 Munro Business Park and report back.

8.2 The following planning decisions have been received.

Application	Address	Decision
R19/1351	Land at junction of Birdingbury Road and Stockton Road. Installation of field gate	Approved 19.12.19
R19/1347	Merryfields, Marton Road, Birdingbury – Western Red Cedar tongue and groove cladding	Approved 10.12.19
R19/0772	Land adjacent to Stockton Road, Birdingbury. Removal/Variation of conditions	Approved 15.11.19

The Clerk advised the Parish Council she has the following information regarding planning:-

- The Clerk will not be advised of any planning application which is classed as permitted development.
- The Clerk will not be advised of any agricultural planning applications. There is a four week period before the application will be granted permission. If the Borough Council have any objections to the application they will then consult with statutory consultees. An example of this is the Hay Barn along Stockton Road. This building was given planning permission in May 2019.
- Agricultural applications cannot be seen on the planning portal by searching on area alone. They are visible if you have the planning number.

The Clerk will contact Rugby Borough Council to seek clarification on these issues and will copy Cllr French and Cllr Mrs Crane in on the email.

8.3 Appeals – none

9. Financial Issues

9.1 Payments made since meeting held on 19th November 2019

Payee	Amount £
Clerks fee December 2019	

9.2 Approval of cheques

The Clerk advised the payments shown on the Agenda are incorrect; these were the payments for the meeting in November 2019. The Clerk apologised for the error.

It was proposed by Cllr Mrs Davy, seconded by Cllr Preston and
RESOLVED to approve the payment made since the last meeting.

9.3 Bank Balance Reconciliation

The bank reconciliation was agreed and signed by Cllr French.

9.4 Budget Report as at 31.12.19 – agreed

9.5 Parish Bank Account

Cllrs French, Cutts and Morton signed the application form.
The Clerk will take the form to Lloyds Bank.

The Clerk requested she be given approval to be able to view the Parish Councils bank account online. This was agreed and the appropriate form was completed.

10. Highways

Clerk to chase up the drain on the corner of Stockton Road/Leamington Hastings Road.

Clerk to chase up WCC regarding any proposed work to Stockton Road and to copy County Cllr Howard Roberts.

Clerk to also ask WCC if any proposed work to Stockton Road will include a narrowing with layby's scheme such as on Shakers Lane, Long Itchington.

Clerk to ask WCC if "Beware of Horses" signs can be put at the entrance to Stockton Road, from Birdingbury and again at the crossroads on Stockton Road.

11. Recreation Ground

MUGA Relining – Cllr Mrs Davy to send details of companies who do this to the Clerk.

11.1 Update re footpath up to recreation ground

Clerk advised she has a meeting arranged with a contractor, for a quote to supply and fit dragons teeth and gravel to form a pathway up to the recreation ground.

Cllr Morton asked if it would be better value for money to put a new pedestrian entrance into the recreation field at the top of the hill. Any such gate could be accessed by way of the public footpath.

Cllr Mrs Davy, Cllr Preston and the Clerk advised this had been considered before. A Highways Safety Officer from Warwickshire County Council met previous Cllrs and the Clerk on site to review the site. The WCC Officer did not support putting in a gate at the top of the hill on safety grounds.

ACTION Clerk to forward previous minutes to current Parish Council members

20:25 hrs Cllr Mrs Davy left the meeting.

The Clerk advised the Parish Council if they wished to consider this option again, there will have to be another site visit by a WCC Highways Safety Officer and a risk assessment undertaken.

11.2 Playground Annual Inspection

There is some damage to the Skateboard ramp – Cllr French and Cllr Cutts will examine the damage and report back at the next meeting.

The Annual Report (Recreation Ground and Skateboard Ramp) were noted.

11.3 Grass Cutting 2020 - 2021

The Clerk circulated a number of maps she had found in the records, all of which relate to grass cutting areas.

ACTION – Clerk to clarify with contractor which areas they cut.

12. Allotment Shed

Cllr Morton advised he has not had any contact from the Allotment Society, he will visit the allotments.

13. Birdingbury Village Club

Cllr Cutts and Cllr Morton declared an interest in this item.

Cllr French advised the Birdingbury Club is still investigating options.

14. Annual Litter Pick

Will take place on Saturday 28th March 2020.

ACTION Clerk to arrange for high viz jackets, rubbish bags, litter picks and collection of the rubbish.

15. Glebe Field Land

A parcel of land is available to rent on the Glebe Land, does the Parish Council wish to rent this land. There was no support for this proposal.

16. 4 Back Lane

The Clerk read out an email she had received from Rugby Borough Council. RBC have not given any date as to when work to the property will commence.

ACTION – Clerk to write to RBC again and copy in Borough Cllr Mrs Crane

17. Nominations for Royal Garden Party

Cllr French will ask the former Chair of the Parish Council if they wish to be nominated.

18. Newcomers to the Village

Wren Court and Limecrest - Cllr French will deliver a booklet
Stockton Road – Cllr Morton will deliver a booklet.

19. Correspondence received and action required

Noted, nothing arising.

20. Items for the next Agenda

Recreation Field, Birdingbury Club, 4 Back Lane, Stockton Road

21. Date of next meeting 18th February 2020

Meeting closed 21.19 hrs

Signed

Date