

Birdingbury Parish Council

You are hereby summoned to attend a virtual meeting of Birdingbury Parish Council convened by the Clerk, to be held on Tuesday 15th September 2020 at 7.30pm

Members of the Public and Press are welcome to attend please contact the Clerk for joining details

AGENDA

1. Welcome

2. To receive and accept apologies for absence

3. Declarations of interest

Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)

4. Representations from the Public

Members of the public are invited to address the meeting for a maximum of 5 minutes. The Chair will respond and any items warranting longer discussion will be added to the Agenda for the next meeting of the Council.

5. Minutes of the Parish Council Meeting held on 21st July 2020 Enclosure A

6. Resignation of Cllr Mrs Davy

To note the resignation of Cllr Mrs Davy

7. Reports from Borough and County Councillors

8. Reports from Councillors

9. Planning Applications

9.1 The following planning applications have been received since 15th July 2020.

Application Number	Address	Proposal	PC Comments
R20/067	Blackthorn House, The Old Orchard, 2 Back Lane, Birdingbury CV23 8FX	Erection of a garden room	Comments due by 16.09.2020
R20/0611	Unit 11 and 12, Munro Business Park, Marton Road, Birdingbury CV23 8EH	Certificate of Lawfulness for existing use of unit as B1c Light Industrial use.	Comments due by 16.09.2020

9.2 No planning decisions have been received since the last Parish Council meeting held on 21st July 2020.

9.3 Appeals - none received

10. Financial Issues

10.1 Approval of cheques – Appendix B

Payee	Amount £
Clerks salary August	
Michael Mann Farmers – grass cutting August	178.80

Birdingbury Parish Council

Mrs J Chapman reimbursement for 48 first class stamps	36.48
Mrs J Chapman reimbursement for one third of Zoom fees for July and August 2020	9.58
Ms D Stevens reimbursement for website, email and domain charges April – August 2020	79.60

10.2 Bank Balance Reconciliation

Bank statement as at 10.09.2020 £14023.61 Appendix C

10.3 Budget Report as at 31.08.20 Appendix D

10.4 Request from Clerk to outsource Payroll Provision

To consider and make a determination on the Clerks request. Appendix E

10.5 Confirmation of Bank Signatories

To confirm the current signatories.

10.6 Payments received since last meeting

Precept second payment from RBC £3625.00

10.7 Budget 2020 – 2021

To note the budget for 2020 – 2021 Enclosure F

11. Equality and Diversity Policy

Following a recommendation from WALC all Parish Councils are encouraged to have an Equality and Diversity Policy and or update their current policy. Cllrs are asked to review the current policy and adopt it Appendix G

12. Birdingbury Village Club

To receive any update

13. Broadband Survey

To receive any update

14. Parish Council Laptop

To consider replacing the Parish Council Laptop or transfer all Parish documentation into the cloud. Appendix H

15. Village Bonfire 2020

To confirm the Village Bonfire 2020 will not take place due to COVID Regulations.

16. Newcomers to the Village

17. Correspondence received and action required

Appendix I

18. Items for the next Agenda

19. Date of next meeting 15th September 2020

Signed

J Chapman
Clerk to Birdingbury Parish Council